



Southern Go Kart Club Inc.

Minutes of the SGKC General Club Meeting

Tuesday 10-Apr-2018, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Danny Miller (DM)	Vice President
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Steve Nicolson (SN)	Membership Officer
	Mario Storti (MS)	Publicity Officer
	Ian Watson (IWa)	Ground Works Manager
	Jim Gorman (JG)	SKC Delegate
	Jarrod Warburton (JW)	General Committee
	Greg Trengrove (GT)	General Committee
	Ian Williams (IW _i)	Member
	Yvonne Tolmer	Life Member
	Anthony Harradine	Member (Vintage Rep)
Apologies	Dave Boorman (DB)	General Committee
Absent	Gary Owen (GO)	Club Orientation Officer
	David Norman (DNo)	General Committee
	Matt Hassan (MH)	General Committee

1. Welcome (BF)

- a) Meeting opened at 19:36
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 13-Mar-2018, be accepted as a true and accurate record of the proceedings

Moved: IW_i Seconded: JW Carried unanimously

2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Wait for email addresses to be updated	14-Feb-2017 28-Feb-2018
10-Jan-2017	Confirm details and quote of security system improvements	BF	Ongoing – to be actioned offline	14-Mar-2017 31-Aug-2017 31-Oct-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / N _{Wa}	Complete; waiting for reply	11-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ	Work in progress	30-Apr-2017
14-Mar-2017	WM email issues to be solved	BF / Jason	Ongoing	9-May-2017
9-May-2017	Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting	BF	Ongoing Grading to occur on race days (for Grade 4s) Review Better Clubs Resource Program	11-May-2017
13-Jun-2017	DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling (look into ability for us to host Bring a Mate / Come 'n Try day)	DN	Outstanding	11-Jul-2017 12-Sep-2017
13-Jun-2017	Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)	BJ / BD / BF	Outstanding	8-Aug-2017
8-Aug-2017	Discuss with Roads People: - Robinson Rd upgrade required (current hazard with large trailers) - Large blue sign required to direct traffic once Summer Rd is closed	BF	Ongoing	30-Sep-2017
12-Sep-2017	Look into giving membership officer and race secretary (limited?) access to accounts	BJ	Ongoing	14-Nov-2017
9-May-2017	Check fire extinguishers for used by date	WM	TBC	31-Dec-2017
5-Dec-2017	Retighten tie-downs on outgrid tarp	IWa	TBC	31-Jan-2018
9-Jan-2018	Correct details for SGKC on Apple Maps, etc.	DN	Correction submitted – need to confirm ok	13-Feb-2018

Date Raised	Action	Person	Status / Update	Close Out Date
9-Jan-2018	Prepare proposal / wording for 2018 Club Championship	MS	Outstanding	13-Feb-2018
14-Nov-2017	Prepare CoA tech data and share with karting community	BF / MS	Outstanding	14-Feb-2018
14-Nov-2017	Jason to investigate auto / remote back-up of website	JP / MS	Complete. MS backing up manually	14-Feb-2018
9-Jan-2018	Review / update wording / rules for Country Membership	SN	Complete	13-Mar-2018
9-Jan-2018	Update email server attachment size (to 10MB) and review update available	JP	Outstanding	13-Mar-2018
13-Mar-2018	Advertise that this weekends race meeting is going ahead and late entry fee will be waived (and to get in touch with Warren)	DN / MS	Complete	15-Mar-2018
5-Dec-2017	Move grid notice board from front of outgrid to rear (or halfway down)	IWa	TBC	31-Mar-2018
13-Feb-2018	Inform members and gain support for the SGKC committee to explore funding and execution options to extend the track and upgrade facilities	BF / IWa / DN	Outstanding	31-Mar-2018
13-Feb-2018	Follow up with KA (again) as to what additional work is required by the club to secure a round of the AKC (Nationals)	BF		10-Apr-2018
13-Mar-2018	Put a call out for club members to get trained up as Timing Officer and Stewards / Officials	DN / MS		30-Apr-2018
13-Mar-2018	Update membership form for social member cost (should be \$25)	MS	Complete	30-Apr-2018
13-Mar-2018	Follow up Social Media breach offenders	DN / BF		30-Apr-2018

Date Raised	Action	Person	Status / Update	Close Out Date
13-Mar-2018	Request clarification / update of 2018 State Regs (see 2018-03-13 Section 14 b))	JG		30-Apr-2018
10-Apr-2018	DN email KA AGM preliminary notice to members	DN		30-Apr-2018
10-Apr-2018	SN to contact MR; should membership email be linked to the CMS membership renewal, no race sec?	SN		8-May-2018
13-Mar-2018	Find / delegate MPIO role	BF		15-May-2018
13-Mar-2018	Manage / delegate preparation of our first aid kit and sign in book	BF		15-May-2018
10-Apr-2018	Prepare letter requesting investigation into same Rotax EVO weight penalty for new X30	DN		15-May-2018
10-Apr-2018	Put out call for volunteers (canteen, lights, scales, grids) for upcoming race meets (27-May & 3-Jun)	DN / MS		15-May-2018
10-Apr-2018	Review online calendar and ensure it quotes open club days (to avoid confusion and maximise number of entries)	JG → MR		31-May-2018
10-Apr-2018	SKC Queries: 1) Propose state invests in engines (4s, Js, ?) for come and try days 2) How can we streamline the Supp Regs process?	JG / BF		15-Jun-2018
10-Apr-2018	Query where AKASA website update requests are going / stopping?	JG / BF		15-Jun-2018
13-Mar-2018	Prepare and submit rule change request for three-digit race numbers	DN		1-Jun-2018
13-Mar-2018	Follow up (with EWS?) regarding securing our water meter to stop it getting stolen (relocate, bury or other)	IWa		30-Jun-2018

Date Raised	Action	Person	Status / Update	Close Out Date
10-Apr-2018	What obligations do we comply with? Research statutory requirements (child protection act; what are we doing as a club to minimize risk to children?)	GT		15-Jul-2018
9-Jan-2018	Ensure constitution is updated to include details / rules around Life Members and how far privileges stretch	SN		31-Dec-2018
14-Feb-2017	More V8 tyres (or similar) required	BF		Ongoing
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

3. President's Report (BF)

- a) Two race meets; both ended up being club days. Thanks to all volunteers...doesn't happen without them!
 - i. First meeting with MYLAPS, ran pretty smoothly. Couple of minor hiccups. No live timing due to internet (was available for second race → Jason following up further to ensure internet and wiring all ok)
 - ii. CMS issues with keying stewards reports; WM working through issues (ongoing)
- b) Two fridges died. Tested (30+ years old!). One getting replaced.
- c) Grounds cleanup continuing; Daryl to start earthworks soon
- d) More Porsche tyres arrived (thanks to Simon Rees)
- e) Website was hacked this month. Shut down and got it back up and running pretty quick. MS did a lot of work to restore the site to what it was.

4. Secretary's Report (DN)

- f) KA Preliminary AGM notice received (21-May-2018)
ACTION: DN to email to members
- g) Email from Lee H re CDR events; forwarded to WM, BJ and BF
- h) Track Development Fund Small Loan update – up to \$50k, doesn't have to be secured by the state
- i) Safety Grants:
 - i. Round 1 open 23-Mar to 27-Apr
 - ii. Round 2 open 2-Jul to 10-Aug
 - iii. Required to complete KARM Level 2 to be eligible
 - iv. Work must be completed within 6 months of Approval

- v. Assigned dollar value for club labour will no longer be accepted as part of a club's calculation of its "in kind" contribution to overall project costs

5. Treasurer's Report (BJ)

Account	Mar-18	Apr-18	Change
Every Day	\$5,300	\$543	-\$4,757
Payment	\$4,100	\$4,077	-\$23
Online Saver	\$60,000	\$60,136	\$136
Term Deposit	\$120,000	\$121,000	\$1,000
Total	\$189,400	\$185,756	-\$3,644

- a) Income:
 - i. Nil / minimal (low number of race entries)
- b) Expenses:
 - i. Usual expenses (gas, electricity, rates)

6. Race Secretary's Report (WM)

- a) Previous Race Summary:
 - i. 18-Mar
 - 44 entries
 - ii. CoA swapped to a club day
 - 34 entries
- b) Upcoming Races:
 - i. Vintage meeting
 - 9 entries to date
 - ii. 27 May
 - Superkart meeting...lots of our scrutineers are tied up!
 - Hopefully Dave Boorman can help out: WM to follow up
 - GT for steward
 - BF or Rachel for starter or other
 - SN will help out
 - Format & cost same as last two
 - **ACTION:** MS & DN call out for volunteers (canteen, lights, scales, grids)
 - Include Come and Try at end of day
 - Not Bring a Mate because it doesn't cater for kids
 - iii. SA State Series Round 3 (3-Jun)
 - DP for Chief scrutineer
 - GT for steward
 - BF or Rachel for starter or other
 - SN will help out
 - **ACTION:** MS & DN call out for volunteers (canteen, lights, scales, grids)

7. Membership Officer's Report (SN)

- a) 189 KA licensed members, 145 racing members
- b) 340 club members, 240 on CMS
- c) Reminder sent out to those with expiring memberships
- d) Steady; what we are losing = what we are gaining

- e) WM got an email from CMS about someone trying to renew membership
ACTION: SN to contact MR; should membership email be linked to the CMS membership renewal?

8. Observed Driving Session Officer's Report (GO / BF)

- a) BF did another two on the weekend. Couple at the previous race meets
- b) Think GO has been away

9. Circuit Safety Inspector's Report (IWa)

- a) Still waiting on report from Graham. Spoke to him, we are licensed

10. Ground Works Manager's Report (IWa)

- a) Tower nearing complete. Thanks to Paul Pittam for doing the carpet for us!
- b) Everything else looking good and tidy.

11. Publicity Officer's Report (MS)

- a) Everything all good
- b) Website updated. Seems to be ok.
 - i. Site was backed up...but process isn't ideal. Thankfully MS manually backs up as well.
- c) Social membership updated
- d) Updated wording for regional
- e) School dates added to website. MS will manually add reminders to fb
- f) Added Junior sprockets per request
- g) Vintage dates corrected

12. SKC Delegate's Report (JG & BF)

- a) CEO requests one on one meetings with Club Presidents
- b) Clubs need to nominate an MPIO
- c) State Publicity Officer needed
- d) Junior Sprockets limited to one day only on 28 April
- e) Two Laptops recommended for timing
- f) New heat policy is in early draft form
- g) KA Life membership nominations are open
- h) KA Safety Grants are open for application
- i) Possible option tyres have been tested and should have been presented to the board on 26-Mar-18. If, How, When they will be implemented is yet to be announced
- j) State Regulations have minor corrections being done
- k) Still no answer back from KA IRT the responsibilities of the "Practice guy"

13. Grants (GT)

- a) Submitted application seeking funding for support of track extension

- i. Thank you for your significant contribution Greg and others!
 - ii. Announcement not until August
 - iii. Consultation: KA, gun club, council, minutes
 - Needs to be discussed with our members
 - GT seeks us to continue engaging our members (survey?)
 - iv. Wanted to know what obligations we comply with
 - Compliance statement
 - Child protection act
 - We claimed an exemption due to Participant license (i.e. parent on hand at all times)
 - What are we doing as a club to minimize the risk to children
 - SGKC wants the state to pursue, all stewards have a minimum of a police check

ACTION: GT to research statutory requirement
- b) BF: huge thank you to Greg for the huge effort! Greatly appreciated

14. General Business (BF)

- a) Vintage Meet (AH)
- i. Two-day meet (Fri, Sat). Visitors = Vern Schuppan coming out Saturday and Dean Canto
 - ii. Colin Moat has an old trophy (Dean Harrison memorial trophy); will be restored and used for the event
 - iii. Saturday night dinner in Training Rooms
 - Will get catering in. Cost TBC. Club seeking payment upfront (direct deposit into bank account preferred to avoid credit card fees)
 - Advertised on fb yesterday (18 yes, 16 likely, 10-15 others expected → 40-50pax in total)
 - AH: some may elect to pay on the day, but expect majority ok with electronic payment (think of the audience)
 - IWA: Pay through JK Tuning (given he has credit card option)? Discussed; prefer Treasurer email and bank account details. BJ to send to AH to advertise to vintage karters
 - AH to chase RSVPs, Club to organize catering
 - iv. Timing: transponders will be available for each kart, timing will run continuously
 - v. Friday will be open practice. Possible timing in the arvo.
 - vi. Saturday from start to ~11am is timed practice. At 11am start running multi-kart demos (~4x~10min sessions) – good spectacle. 12-1 practice. 1:30 multi-kart display with past champions only. Followed by shootout. Followed by multi-kart display. Guess 3:30 at this time, ready to continue open practice. Close track at 5pm for celebrations in club rooms.
 - AH to send through details. Liaise with BF on trophies that make sense to award.
 - vii. WM will organize security for Friday night
 - viii. First Aid = Dave
 - ix. Microphone will be available
 - x. Canteen open from 11am Friday
- b) Tyre bundles @ Monarto
- i. Peter emailed three weeks ago requesting returned as promised. He responded saying they will be returned but has not been actioned
 - ii. Proposed next steps:

- Another email saying they have until Sunday to meet the request, after which we will have them transported with a bill at their cost
- c) Security system review & upgrade
 - i. Agreed for the Executive committee to address and discuss at club meetings
 - ii. Due to confidentiality / sensitive nature will not be documented in minutes (which are uploaded to website)
 - iii. Looking into quotes, floodlights, sound alarms
- d) Supermotard guys want to come out and try the track
 - i. Fri 20-Apr proposed
 - ii. Income for the club
 - iii. They have their own insurance etc. We are leasing the facility to them (similar to schools)
 - iv. They have covers on pegs, handlebars, etc. to avoid damaging track surface
- e) **ACTION:** JG: to look at online calendar and ensure it says OPEN club day & get in touch with MR to fix as required
- f) SKC:
 - i. IWa: propose state invests in engines (4s, Js, ?) for come and try days
 - Will try and source karts afterwards
 - Will still need something for Cadets
 - Another option: IWi: at superkarts they give someone \$40 back on their next entry if they lend their kart for a come and try
 - State pays a lease fee to people who lend their kart to bring a mate?
 - Maybe we just do bring a mate at the end of our club days?
 - Doesn't allow for kids? Only seniors?
 - How can we streamline the Supp Regs process?
- g) AKASA website:
 - i. Very minimal advertising for local karting (e.g. not updated 7-Apr Barossa round, not the 8th per website...affected entries)
 - ii. Need to figure out who is control and how it can be actioned quicker / clearer
ACTION: JG/ BF to query where website update requests are going / stopping?
- h) Timing at Bolivar
 - i. Tammy brought in to assist (everyone) as she has experience with MYLAPS (new timing system)
 - ii. It was not meant to be seen / interpreted as pushing anyone out
 - iii. There was no intention to make anyone feel unwelcome! There is no basis for some of the rumours that are going around
 - iv. It was understood that Sue Clee wasn't available for the first couple of race meetings; this was a misunderstanding as Sue was in attendance
 - v. We look forward to seeing all familiar faces again in the near future!
- i) Daryl grounds meeting
 - i. Lots of junk down the back...has to be sieved
 - ii. It looks like they moved the mound, put the posts in and added material to the mound and covered it over with dirt...lucky us!
 - iii. Clean up needs to happen anyway (even if track extension doesn't go ahead)

15. Meeting Closed (BF)

- a) Meeting closed at 21:34
- b) Next meeting to be held 19:30, 8-May-2018, in the Southern Training Centre