



## Southern Go Kart Club Inc.

### *Minutes of the SGKC General Club Meeting*

Tuesday 9-Jan-2018, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Steve Nicolson (SN)	Membership Officer
	Mario Storti (MS)	Publicity Officer
	Jim Gorman (JG)	SKC Delegate
	Gary Owen (GO)	Club Orientation Officer
	Ian Williams (IW <sub>i</sub> )	Member
Apologies	Danny Miller (DM)	Vice President
	Beckie Jones (BJ)	Treasurer
	Ian Watson (IW <sub>a</sub> )	Ground Works Manager
	Yvonne Tolmer (YT)	Life Member
	Dave Boorman (DB)	General Committee
Absent	David Norman (DNo)	General Committee
	Matt Hassan (MH)	General Committee
	Jarrod Warburton (JW)	General Committee
	Greg Trengrove (GT)	General Committee

#### 1. Welcome (BF)

- a) Meeting opened at 19:49
- b) Apologies
- c) Acceptance of previous minutes

**MOTION:** that the minutes of the previous SGKC Committee Meeting, held 9-Jan-2018, be accepted as a true and accurate record of the proceedings

**Moved:** IW<sub>i</sub>                      **Seconded:** MS                      **Carried unanimously**

#### 2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Wait for email addresses to be updated	14-Feb-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF	Ongoing	<del>14-Mar-2017</del> <del>31-Aug-2017</del> 31-Oct-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NW <sub>a</sub>	Complete; waiting for reply	11-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ	Work in progress	30-Apr-2017
14-Mar-2017	WM email issues to be solved	BF / Jason	Ongoing	9-May-2017
9-May-2017	Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting	BF	Ongoing Grading to occur on race days (for Grade 4s) Review Better Clubs Resource Program	11-May-2017
13-Jun-2017	DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling (look into ability for us to host Bring a Mate / Come 'n Try day)	DN	Outstanding	<del>11-Jul-2017</del> 12-Sep-2017
13-Jun-2017	Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)	BJ / BD / BF	Outstanding	8-Aug-2017
11-Jul-2017	How are points allocated for people who get the blue and red flag vs. those who crash out on the last lap?	RC	Outstanding	12-Sep-2017
8-Aug-2017	Discuss with Roads People: - Robinson Rd upgrade required (current hazard with large trailers) - Large blue sign required to direct traffic once Summer Rd is closed	BF	Ongoing	30-Sep-2017
12-Sep-2017	Look into giving membership officer and race secretary (limited?) access to accounts	BJ	Ongoing	14-Nov-2017
9-May-2017	Check fire extinguishers for used by date	WM	TBC	31-Dec-2017

Date Raised	Action	Person	Status / Update	Close Out Date
5-Dec-2017	Request that 2018 race calendar does not use abbreviations that are only clear to karters (should be Bolivar, Barossa, Monarto)	DN		15-Jan-2018
9-Jan-2018	Email IWa "Circuit Construction & Safety Guide" and starting grid details from Graham Jensen	DN		20-Jan-2018
9-Jan-2018	Email Sue Clee recommendation Windows 10 & Orbit 5	DN		20-Jan-2018
9-Jan-2018	Call for Volunteers for Australia Day Race	MS & DN		20-Jan-2018
5-Dec-2017	Retighten tie-downs on outgrid tarp	IWa		31-Jan-2018
9-Jan-2018	Correct details for SGKC on Apple Maps, etc.	DN		13-Feb-2018
9-Jan-2018	Review / update club affiliation forms	DN / BF / BJ		13-Feb-2018
9-Jan-2018	Query how State Series is listed on calendar, Supp Regs, etc. to avoid the constraints that will be put on the event re "official" practice & associated officials, etc.	JG		13-Feb-2018
9-Jan-2018	Prepare proposal / wording for 2018 Club Championship	MS		13-Feb-2018
9-Jan-2018	Finalise annual sponsorship proposal and send to committee for refinement / approval	DN		13-Feb-2018
14-Nov-2017	Prepare CoA tech data and share with karting community	BF / MS		14-Feb-2018
14-Nov-2017	Jason to investigate auto / remote back-up of website	JP / MS		14-Feb-2018
9-Jan-2018	Review / update wording / rules for Country Membership	SN		13-Mar-2018
9-Jan-2018	Update email server attachment size (to 10MB) and review update available	JP		13-Mar-2018

Date Raised	Action	Person	Status / Update	Close Out Date
5-Dec-2017	Move grid notice board from front of outgrid to rear (or halfway down)	IWa		31-Mar-2018
9-Jan-2018	Ensure constitution is updated to include details / rules around Life Members and how far privileges stretch	SN		31-Dec-2018
14-Feb-2017	More V8 tyres (or similar) required	BF		Ongoing
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

### 3. President's Report (BF)

- a) Tower
  - i. Renovations continue. Roof finished, still need to do flashings, internal roof in, painting ongoing.
  - ii. To be finished for Australia Day
- b) Water meter
  - i. Stolen last week. Replaced by SA Water quickly, but was leaking! Matt Hall came out and fixed it (thanks Matt!)

### 4. Secretary's Report (DN)

- a) CM:S software updated
- b) MR has issued the entry waiver sign
  - i. IWi will be getting us the backing-board required (thanks Ian)
- c) KA issued a note reminding clubs that KA insurance does not cover Third Party Track hire (i.e. not KA sanctioned events)
- d) Updated previous "Track Construction & Safety Guide" to "Circuit Construction & Safety Guide"
  - i. Matches terminology in guide to new KA rules
  - ii. **ACTION:** DN to email to IWa
- e) Windows 10 and Orbit 5 License
  - i. Locks up an Orbit 5 license when Windows 10 does an update
  - ii. Recommendation from Peter Fritz that Windows 10 automatic updates are turned off so it doesn't happen on a race day
  - iii. **ACTION:** DN to email to Sue Clee
- f) CIK Starting Grid details issued from Graham Jensen
  - i. Required for KA events in 2018, all events in 2019
    - i. DM and BF reviewed; will need to discuss with CD
  - ii. **ACTION:** DN to email to IWa
- g) Updated officials uniform policy issued; MR has since sent to SA officials

- i. Order form to follow

## 5. Treasurer's Report (BJ)

- a) No report tabled

## 6. Race Secretary's Report (WM)

- a) Upcoming Races: Australia Day
  - i. 13 online entries so far; still 2 weeks to go for entries
  - ii. Dave Ambo: more than willing to do any of our club meetings, but a bit iffy about our two-day events – will use St John's for these ones
    - Also happy to help in Canteen when able (thank you!)

## 7. Membership Officer's Report (SN)

- a) 152 racing members as of today
  - i. Down 9 over the previous month
- b) 368 members
- c) 3x not renewing
  - i. Getting out of sport, lost interest
- d) SN queried who should be eligible for a country membership (vis. Interstate people interested)  
**ACTION:** SN to review / update wording for Country Member
- e) Family membership: what is the club policy? Case by case basis
  - i. GO: should be "dependent" as per the law / government
- f) Life Membership
  - i. Historically it has been stretched to family members...how far should it stretch?  
**ACTION:** Update and confirm details in the constitution
    - Proposal that it is applied to immediately family only (i.e. dependents per federal / state government laws)

## 8. Observed Driving Session Officer's Report (GO)

- a) Proposal for us to have a 5-10min discussion when handing over the gate card access to our track
  - i. Effectively ensuring that the "OLT" aspects are still in place, rather than relying on people watching a video...i.e. conducting a face to face test
  - ii. Still go over the kart to ensure it is up to date / correct
- b) Chat with the person about the rules before giving out the gate cards
- c) Observed driving session required before they race; i.e. it can be conducted in a practice session

## 9. Circuit Safety Inspector's Report (IWa)

- a) No report tabled
- b) WM: we will need to dispose of the tin lying around

## 10. Ground Works Manager's Report (IWa)

- a) No report tabled
- b) SN: mower getting serviced, IWa done some poisoning
  - i. Planning to mow before race day

## 11. Publicity Officer's Report (MS)

- a) Facebook
  - i. All good
- b) Website
  - i. 2018 events added
  - ii. Club contacts updated per AGM
  - iii. Updated terminology to be consistent with KA (vis. "Track" and "Circuit")
  - iv. Updated links to 2018 rule book
- c) GO: when googling Southern Go Kart Club from Safari and maybe Google Chrome shows an address in Golden Grove.
  - i. Also under Apple Maps – turns out it is an Apple details issue  
**ACTION:** DN to update from iPhone

## 12. SKC Delegate's Report (JG & BF)

- a) State Championship Supp Regs sent out
- b) Stationary orders to be completed
  - i. WM did, waiting for delivery
- c) Affiliation forms  
**ACTION:** DN to review details (involve BF / BJ as required)
- d) State Series
  - i. Format: Qualifying, 2x Heats, final only counts
    - Starting grid based on Qualifying (H1), Points (H2), Points (Final)
  - ii. Saturdays are an optional (unofficial) practice, therefore it is only a Sunday race meet (one day)
  - iii. **ACTION:** JG to bring up how it is listed on the calendar, Supp Regs, etc. to avoid the constraints that will be put on the event re "official" practice & associated officials, etc. requirements
- e) Classes:
  - i. Same for State Series and State Championship
  - ii. Masters Class for 2018
    - Combined KA3 and Restricted with amended weights to normalize
  - iii. Approval to be gained this month
- f) 2018 calendar finalized at end of meeting

## 13. Grants (GT)

- a) No report tabled

## 14. General Business (BF)

- g) Beckie has arranged for someone from Speedway to come and help us run with MYLAPS at Australia Day (person with history with MYLAPS)
  - i. Will hopefully avoid delays
  - ii. Once templates are in the system it will make it easier going forward (i.e. we can use templates set up from other clubs)
- a) KA3 Championship weight class not yet approved; expecting CD to submit to KA 15-Jan  
Volunteers required
  - i. **ACTION:** MS & DN to advertise
  - ii. Canteen helpers required
  - iii. Lights operator required
  - iv. Weigh shed
    - But will likely rotate scales between racing dads
- b) 2018 Club Championship
  - i. Club days only (x5)?
  - ii. Take out State Series and State Championship and City of Adelaide
  - iii. Include Barossa meeting at tail end of the year? Therefore six rounds in total  
**ACTION:** Mario to prepare wording
- c) Trophies
  - i. Need to get Australia Day trophies organized ASAP
  - ii. We will bulk buy trophies for club days (reduces cost)
- d) New Supp Regs require close of entries to be 2 days prior
  - i. This raises issues with organizing trophies, canteen food, etc. – not enough time to prepare
- e) MS noted there has still be no change to the hot weather policy (after much discussion)
- f) Pro Tour
  - i. Negotiations ongoing
  - ii. Concern: less entries for Round 1 2018 vs. SGKC entries in 2017
- g) Email server has a 1MB limit on attachments  
**ACTION:** Jason to change attachment size on website from 1MB to 10MB (axigen)
  - i. Upgrade also available on server
- h) Sponsorship
  - i. On podium?
  - ii. How many people go to website and attend race meets?
  - iii. Supply image for website / facebook  
**ACTION:** DN to finalise proposal and send to committee

## 15. Meeting Closed (BF)

- a) Meeting closed at 21:27
- b) Next meeting to be held 19:30, 13-Feb-2018, in the Southern Training Centre