



Southern Go Kart Club Inc.

Minutes of the SGKC Committee Meeting

Tuesday 10-Oct-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

| | Name | Position |
|------------------|---------------------------------|----------------------|
| Attendees | Brett Fortanier (BF) | President (Chair) |
| | Beckie Jones (BJ) | Treasurer |
| | Darren Nicolson (DN) | Secretary |
| | Warren Mitchell (WM) | Race Secretary |
| | Ian Watson (IWa) | Membership Secretary |
| | Mario Storti (MS) | Publicity Officer |
| | Steve Nicolson (SN) | Ground Works Manager |
| | Dale Provan (DP) | General Committee |
| | Rod Clee (RC) | General Committee |
| | Ian Williams (IW _i) | Member |
| | David Norman (DNo) | Member |
| | Jarrold Warburton (JW) | Member |
| Apologies | Bevan Delaney (BD) | Vice President |
| | Yvonne Tolmer (YT) | General Committee |
| | Andrew Penny (AP) | General Committee |
| Absent | Gary Owen (GO) | OLT Officer |

1. Welcome (BF)

- a) Meeting opened at 19:41
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 12-Sep-2017, be accepted as a true and accurate record of the proceedings

Moved: IWi **Seconded:** SN **Carried unanimously**

2. Review Action Items (BF)

- a) Action item table was reviewed and updated

| Date Raised | Action | Person | Status / Update | Close Out Date |
|-------------|--|---------|--|--|
| 10-Jan-2017 | Provide updated committee details to MR | DN | Outstanding | 14-Feb-2017 |
| 10-Jan-2017 | Confirm details and quote of security system improvements | BF | Ongoing | 14-Mar-2017 31-Aug-2017 31-Oct-2017 |
| 14-Feb-2017 | More V8 tyres (or similar) required | BF / DN | Partially Complete / Ongoing | 14-Mar-2017 |
| 14-Feb-2017 | Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles | DN / BF | Draft letter updated; to be finalized and sent out | 14-Mar-2017 |

| Date Raised | Action | Person | Status / Update | Close Out Date |
|-------------|--|--------------|---|---------------------------------------|
| 14-Feb-2017 | Contact Bethany Simpson for kart videos for AKASA media | BJ / NWa | Complete; waiting for reply | 11-Apr-2017 |
| 14-Mar-2017 | Develop a volunteer / steward roster / template to help fill positions throughout the day | DN | Complete (updates required) | 11-Apr-2017 |
| 14-Mar-2017 | Get full profit-and-loss statement compiled for Rotax Pro Tour | BJ | Work in progress | 30-Apr-2017 |
| 14-Mar-2017 | WM email issues to be solved | BF / Jason | Ongoing | 9-May-2017 |
| 9-May-2017 | Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting | BF | Ongoing Grading to occur on race days (for Grade 4s) Review Better Clubs Resource Program | 11-May-2017 |
| 13-Jun-2017 | DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling (look into ability for us to host Bring a Mate / Come 'n Try day) | DN | Outstanding | 11-Jul-2017 12-Sep-2017 |
| 13-Jun-2017 | Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component) | BJ / BD / BF | Outstanding | 8-Aug-2017 |
| 8-Aug-2017 | Find out where we got to with the state's tyre testing at SKC meeting | BF | Ongoing (see SKC minutes) | 17-Aug-2017 |
| 9-May-2017 | Investigate adding SecurePay online payment to website for membership payments | MS | Ongoing | 31-Aug-2017 |
| 11-Jul-2017 | How are points allocated for people who get the blue and red flag vs. those who crash out on the last lap? | RC | | 12-Sep-2017 |
| 8-Aug-2017 | Get written feedback from gun club re caretaker | BF | NA – Action Cancelled | 12-Sep-2017 |

| Date Raised | Action | Person | Status / Update | Close Out Date |
|-------------|--|--------------|-----------------|------------------------------------|
| 12-Sep-2017 | Prepare a query surrounding recent Bridgestone tyre testing for SKC meeting | DN | Not Completed | 19-Sep-2017 |
| 8-Aug-2017 | Discuss upgrade of Robinson Rd that will be required with road people (current hazard with large trailers) | BF | | 30-Sep-2017 |
| 12-Sep-2017 | Send AP constitution | BF | Completed (DN) | 10-Oct-2017 |
| 10-Oct-2017 | Email members with request for volunteers for CoA | DN | | 17-Oct-2017 |
| 12-Sep-2017 | Look into giving membership officer and race secretary (limited?) access to accounts | BJ | | 14-Nov-2017 |
| 10-Oct-2017 | Update gate access details, website & fb for extended operating hours during daylight savings | WM / BF / MS | | 14-Nov-2017 |
| 9-May-2017 | Check fire extinguishers for used by date | WM | | 31-Dec-2017 |
| Ongoing | Have previous minutes uploaded to the website & emailed to members | DN | | Within 1 week of committee meeting |
| Ongoing | Email members with renewal forms month before membership lapses | IWa | | Monthly |

3. President's Report (BF)

- a) Another load of V8 tyres received
 - i. Thanks to Kevin from Dunlop and Gary the truckie
 - ii. Guessing another ~280 tyres
 - iii. Kevin will ship the rest after Gold Coast (probably another full load)
- b) New timing system decoder is on its way (confirmed Thursday last week)
 - i. Training details still to be confirmed (some preliminary info received)
- c) Dave Sera on this week
 - i. 7 pax. All club members
 - ii. BJ questioned if he should be providing sponsorship for CoA for using our track?
 - Possibly a free day's training which we can raffle off to members? BF will ask Dave next time talking
- d) Highway
 - i. Big mound of dirt down the end of the road; after shifted Summer Rd will be closed permanently (Southern End). Expected late this year, early next year

- ii. Track access will be up via St Kilda Rd & Robinson Rd, until Waterloo Interconnector is installed
- e) Recycling Stolen
 - i. 20-Sep, ~\$600 worth of recycling stolen
 - ii. Jumped over the main gate (seen on security cameras)
 - iii. Hole cut in our fence, suspect taken out through there
 - iv. Will keep them items in a container going forward

4. Secretary’s Report (DN)

- a) Got an email from Barossa re preference for next year’s program
 - i. Forwarded to Executive Committee with details of what we discussed at last month’s meeting and request to reply...no response received
- b) Reply from CD from last month’s minutes; assistance offered for come n try, bring a mate, tyre testing, as required

5. Treasurer’s Report (BJ)

| Account | Aug-17 | Oct-17 | Change |
|--------------|-----------------|-----------------|------------------|
| Every Day | \$1,840 | \$4,726 | \$2,886 |
| Payment | \$6,446 | \$1,500 | -\$4,946 |
| Online Saver | \$71,424 | \$59,980 | -\$11,444 |
| Total | \$79,710 | \$66,206 | -\$13,504 |

- a) Income:
 - i. CoA entry fees
- b) Expenses:
 - i. Rent
 - ii. Insurance
 - iii. Regular bills
 - iv. Tyre trucking

6. Race Secretary’s Report (WM)

- b) Upcoming Races: City of Adelaide
 - i. Entries = 48, with 1 week left
 - 3 of 4 feature classes haven’t got up yet
 - ii. Volunteers required
 - DNo likely to help out
 - Wayne Bowden availability TBC (thinks Saturday)
 - iii. Need scales, lights, canteen, quad (luxury item)

ACTION: DN to send out email request for volunteers this week

7. Membership Secretary’s Report (IWa)

- a) Dropped about another 10
- b) ~164
- c) Couple of new, couple of renewals

- d) Lack of racing, therefore lack of people needing to be members
- e) Some dropping out to go to other clubs for a change
- f) Some sitting out for a while

8. OLT Officer's Report (GO)

- a) BF did 2x on public holiday

9. Track Safety Officer's Report (WM)

- a) No race meets, since last meeting
 - i. Gravel traps will be done late next week ahead of CoA

10. Ground Works Manager's Report (SN)

- a) Grass mowed; needs doing again
- b) Thanks to IWa for putting out a heap of poison (couple of times)
 - i. SN to whipper-snipper key areas ahead of CoA (area around bus stop will need some attention)

11. Publicity Officer's Report (MS)

- a) Facebook
 - i. CoA Supp Regs posted
 - ii. Countdown for close of entries
 - iii. Posted warning re snakes on track
 - iv. CoA advertised to Melbourne Karters, as well as people around the key VIC tracks (cheap advertising to key people)
 - v. Todd Hazelwood post had negative feedback; therefore removed
- b) Promo for Kartsport news prepared but not yet posted, following up
- c) WA person messaged wondering how many expected for KA3 Senior Light (wanting to make his travel worthwhile)

12. SKC Delegate's Report (BD & BF)

- a) Software for new timing system
 - i. KA arranged for discount price for new laptops if desired / required
 - Expect we will take this up to ensure there are no licensing issues
 - IWi: Leader make laptops in Adelaide, possibly a better option?
- b) Executive commissioner meeting in QLD (ahead of Race of Stars)
- c) Tyres: ongoing discussion at a National level
- d) KARM
 - i. Level 1 completed. BJ now has password for Level 2
- e) 2018 Calendar
 - i. Two round state title series
 - First round Whyalla
 - Round two at SGKC (here)
 - Racing for Blue Plates

- ii. Four round second tier series
 - GKSA (i.e. Monarto), Barossa, SGKC, Dublin (i.e. Monarto)
 - To be run early in the year; gives new people a chance to get off their P's and make them eligible to run in the State Title Series held later in the year (i.e. blue plate – see above)
 - Prizes to be put towards this series (i.e. Adelaide Motorsport Board = “Clipsal”)
 - iii. Calendar night to be held in near future; BF will be looking for committee member support to attend this
- f) Constitution
- i. If anyone is interested in helping CD update the state's constitution; let BF know if you are keen
 - ii. IWi: how much needs updating? Simple update (even to ours) maybe ok?
 - iii. DP: why reinvent the wheel? Get all KA clubs to update / review at the same time?
- g) State AGM:
- i. 21-Nov-2017.
 - ii. Positions up for election
 - Craig Denton up for reelection for President (happy to continue if we nominate him)
MOTION: Craig Denton nominated for President at the upcoming AGM
Moved: BF Seconded: IWa
 - Danny Miller up for reelection for Executive Commissioner
MOTION: Danny Miller nominated for Executive Commissioner
Moved: BF Seconded: BJ
 - Peter Fritz is not standing for Co-Executive Commissioner
 - DP is not standing for State Tech
MOTION: Jim Gorman nominated for State Technical Officer
Moved: DP Seconded: IWi
 - Graham Jensen is current State Track Safety Officer
MOTION: Graham Jensen nominated for State Track Safety Officer
Moved: WM Seconded: DP

13. Grants (AP)

- a) Too late for three of the four eligible grants; additional preparation and planning required
- b) Next round of grants in Feb-2018. Documents required:
 - i. ABN if applicable?
 - ii. Organisations GST status?
 - iii. Nominate a person to be the primary contact for applications (AP happy to do this if the committee agrees)
 - iv. Does SGKC or AKA/Karting SA hold a 'Child Safe Environment Compliance Statement'?
 - v. Do we have any details on minimum relevant standards for facilities from our governing body?
- c) Most importantly, the following documents will need to be obtained:
 - i. Landowner Consent for any development work
 - ii. Financial Statement (most recent 12 month Statement of Financial Position (balance sheet) and / or Statement of Financial Performance (income and Expenditure Statement) either certified (signed by Treasurer) or audited.

- iii. Site plans, survey data, CAD data, hard or soft copy
- d) AP working on a strategic plan

14. General Business (BF)

- a) Extending track hours for daylight saving
 - i. Discussed in previous minutes, which aren't available due to failed secretary computer
 - ii. Recall discussing leaving track open to 7:30
 - iii. Noise less of an issue now given there is a highway between us and our nearest neighbor now
MOTION: leave the track open until 19:30, people leave site by 20:00, during daylight savings time
Moved: IWa Seconded: DP Carried unanimously
ACTION: WM / BF prepare gates, etc. for change in operating hours. MS to update details on website and Facebook
- b) CMI will sponsor CoA; BJ to issue invoice ASAP
- c) Tech stuff for CoA
 - i. DP does not expect Chris or Russell will be available, but will ask
 - ii. Waiting on Geoff Hall
 - iii. Rachel will set up tyre scanning and be the starter
 - iv. SN will be available to help as required
- d) WM needs direct deposits from BJ to confirm entries
- e) BF to provide sponsorship details to WM and BJ
- f) IWi: engine currently for sale with filter shown in image per previous meeting comment; DN to send to KA / AKASA
- g) IWi: a few people taken out to Port Gawler these school holidays, none interested in previous school breaks
- h) DP: recommended DN call Rikki for National1 Plumbing sponsorship (to say Dale sent me)
- i) Pro Tour
 - i. Two TBA venues
 - ii. We are in the running
 - iii. No change to financial side of things; we need to renegotiate to make it worth our while (payoff does not warrant reward under current agreement – the club earns more money from hosting local events vs. 2017 Pro Tour event)
- j) IWa: possible working bee Thursday after work before CoA for anyone that is available
- k) IWi: second round state series
 - i. What are the incentives to get people to come back and race?
 - ii. Request to put some thought into it
 - iii. Dropping rounds? Dropping races? Numbered plates?
 - iv. VCS takes a long-term view to build up sponsorship and interest; e.g. offered free entry to the following year, limited to the first 30 entries per round
- l) Number of races at SGKC: want to increase them a lot more, has been very limited opportunities this year
 - i. Feedback from people was they wanted more club meetings; even with multiple combined classes, gives people the opportunity to race against others
 - ii. More inviting for new members
 - iii. One day meets! Much better than two-day meetings for the majority
- m) Trophies
 - i. MS: consider buying in bulk up front at start of the year to save money

15. Meeting Closed (BF)

- a) Meeting closed at 22:02
- b) Next meeting to be held 19:30, 14-Nov-2017, in the Southern Training Centre