



# Southern Go Kart Club Inc.

## **Minutes of the SGKC Committee Meeting**

Tuesday 12-Sep-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Ian Watson (IWa)	Membership Secretary
	Mario Storti (MS)	Publicity Officer
	Steve Nicolson (SN)	Ground Works Manager
	Rod Clee (RC)	General Committee
	Andrew Penny (AP)	General Committee
	Ian Williams (IW)	Member
	Jarrold Warburton (JW)	Member
Apologies	Beckie Jones (BJ)	Treasurer
	Dale Provan (DP)	General Committee
	Yvonne Tolmer (YT)	General Committee
Absent	Bevan Delaney (BD)	Vice President
	Gary Owen (GO)	OLT Officer

### 1. Welcome (BF)

- a) Meeting opened at 19:39
- b) Apologies
- c) Acceptance of previous minutes

**MOTION:** that the minutes of the previous SGKC Committee Meeting, held 8-Aug-2017, be accepted as a true and accurate record of the proceedings

**Moved: MS                      Seconded: DN                      Carried unanimously**

### 2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF	Ongoing	<del>14-Mar-2017</del> 31-Aug-2017 31-Oct-2017
14-Feb-2017	More V8 tyres (or similar) required	BF / DN	Partially Complete / Ongoing	14-Mar-2017
14-Feb-2017	Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles	DN / BF	Draft letter updated; to be finalized and sent out	14-Mar-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWa	Complete; waiting for reply	11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS	Complete	11-Apr-2017
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ	Work in progress	30-Apr-2017
14-Mar-2017	WM email issues to be solved	BF / Jason	Ongoing	9-May-2017
9-May-2017	Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting	BF	Ongoing Grading to occur on race days (for Grade 4s) Review Better Clubs Resource Program	11-May-2017
13-Jun-2017	DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling (look into ability for us to host Bring a Mate / Come 'n Try day)	DN	Outstanding	<del>11-Jul-2017</del> 12-Sep-2017
13-Jun-2017	Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)	BJ / BD / BF	Outstanding	8-Aug-2017
11-Jul-2017	Prepare and send sponsorship letter to National1 Plumbing	DN	Complete	8-Aug-2017
8-Aug-2017	Send comments re 2018 calendar to members attending SKC meeting	DN	Complete	14-Aug-2017
8-Aug-2017	Find out where we got to with the state's tyre testing at SKC meeting	BF		17-Aug-2017
8-Aug-2017	Email members requesting starter & lights operator (& canteen) for August Club Day	DN	Complete	21-Aug-2017

Date Raised	Action	Person	Status / Update	Close Out Date
9-May-2017	Investigate adding SecurePay online payment to website for membership payments	MS	Ongoing	31-Aug-2017
13-Jun-2017	Complete KARM Level 1. BF / WM / DN / BD to assist as required.	BJ	Complete	31-Aug-2017
8-Aug-2017	Follow up with Ipswich kart club re advertising for Come 'n Try	DN	Complete	31-Aug-2017
8-Aug-2017	Submit rule change request re Rotax overflow bottles	DN	Complete	31-Aug-2017
8-Aug-2017	Contact Melissa Rees and query how we can get a number of Police checks conducted quickly & cheaply for the Karting SA community	DN	Complete	31-Aug-2017
11-Jul-2017	How are points allocated for people who get the blue and red flag vs. those who crash out on the last lap?	RC		12-Sep-2017
8-Aug-2017	Get written feedback from gun club re caretaker	BF		12-Sep-2017
12-Sep-2017	Prepare a query surrounding recent Bridgestone tyre testing for SKC meeting	DN		19-Sep-2017
8-Aug-2017	Discuss upgrade of Robinson Rd that will be required with road people (current hazard with large trailers)	BF		30-Sep-2017
8-Aug-2017	Prepare proposal for advertising on Facebook (cost / benefit)	MS	Complete	10-Oct-2017
12-Sep-2017	Send AP constitution	BF		10-Oct-2017
12-Sep-2017	Look into giving membership officer and race secretary (limited?) access to accounts	BJ		14-Nov-2017
9-May-2017	Check fire extinguishers for used by date	WM		31-Dec-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting

Date Raised	Action	Person	Status / Update	Close Out Date
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

### 3. President's Report (BF)

- a) August Open Club Meeting held
  - i. Thanks to all the volunteers who make these things happen; WM as always! BJ and co in the canteen
  - ii. Always looking for more help and volunteers → David Norman on the scales and Aaron on the lights, both currently non-racers. Big thank you!
- b) New tyres
  - i. Thank you to Simon Rees for getting a truck load from Buik; regular pick-up and delivery plans in place
  - ii. Dunlop have some put aside for us; waiting for a full semi-load to be ready to go (expected shortly)
- c) New Tarp
  - i. Measurements taken
  - ii. Still tight to get it done before City of Adelaide (unlikely to be the case)
- d) Gate
  - i. Controller blew up on gate just before last race meeting. Replaced, ~\$1100
  - ii. Issue = mice get in box near gate, sit on warm controller, pee + electrics don't mix.
  - iii. Recommended to move controller up to another spot; quote expected in coming days
- e) KARM
  - i. BJ completed KARM Level 1 on Monday morning; big thank you!
  - ii. Additional Levels (up to Level 4) required to host National Events (AKC and Pro Tour)
- f) City of Adelaide Supp Regs submitted last week
  - i. Added KA3 Junior as feature class; catering for movements in local race categories
- g) New Timing System
  - i. Worked through various revisions of agreements; KA approached with questions. Amended agreements palatable for the club; signed and submitted
  - ii. Waiting for rollout from KA

### 4. Secretary's Report (DN)

- a) Sponsorship letter sent to National1 Plumbing
  - i. Follow up phone call and email; no further correspondence – will follow up with email from personal account (email might be getting quarantined?)
- b) Police Checks re working with children
  - i. Nothing required in SA yet (different compared to those working interstate)
  - ii. AKASA have an account set up ready to go if and when legislation is changed
- c) Received policy documents for review:
  - i. Expense Reimbursement Policy
  - ii. Expense Reimbursement Request Form

- iii. Travel Policy
- iv. Travel Request Form
- d) Sent email to MR re Rotax engine overflow bottles; waiting for follow up from KA
- e) Emailed Ipswich Kart Club to find out how they advertised their Come 'n Try days (find out how they got such a good turnout)
  - i. Three-pronged attack = Facebook, MailChimp, Website
    - Facebook most effective
    - MailChimp best to contact existing members
    - Still a few who use the website (particularly those new to the sport)

## 5. Treasurer's Report (BJ)

- a) No report tabled

## 6. Race Secretary's Report (WM)

- a) Previous Race Summary: August Open Club Meeting
  - i. 58 total entries, much lower than desired
    - 15 in R125L (best)
  - ii. Big thank to Bevan for starting, David Norman on scales and Aaron on lights
    - Disappointing that 2x non-members come out, even though there are obviously lots of non-racing members who could have helped out!
- b) Upcoming Races: City of Adelaide
  - i. Supp regs submitted; couple of queries to follow up
    - Largely ok, waiting on list of stewards from Liam

## 7. Membership Secretary's Report (IWa)

- a) 3 or 4 new members, 1 historic, 3 renewals
- b) ~170 licensed members. Down ~30 from last year
  - i. Pretty stagnant at ~170 mark all year
- c) Big growth in vintage compared to last year

## 8. OLT Officer's Report (GO)

- a) BF has done a couple today, and one practice license recently

## 9. Track Safety Officer's Report (WM)

- a) Last meeting
  - i. Gravel traps need tendering
  - ii. Mowing around gravel traps also
  - iii. Everything else ok

## 10. Ground Works Manager's Report (SN)

- a) Returned from leave; will mow when weather permits in the coming days

## 11. Publicity Officer's Report (MS)

- a) Website
  - i. Up to date
  - ii. Artwork revised for next meeting (CoA)
  - iii. Mobile site was broken; MS started over after having no luck contacting the website people
  - iv. MS accidentally, temporarily, broke the website while cleaning it up...fixed again
  - v. Best way to have online payments is a link to our SecurePay account; avoids having to have our own online store front
- b) Facebook
  - i. Updated and respond as required
  - ii. Promotion
    - Cost = reach → how much you spend = how far you can reach
    - Possibly consider spending money every 3months, plus promoting key events
    - Can pick area of advertisement (e.g. Victorians that like motorsport / karting)
    - Ready to go at any time
    - Worth trying for CoA?
      - Wait until entries are open
- c) Flyer completed for City of Adelaide for distribution
  - i. Updated recently with new feature class

## 12. SKC Delegate's Report (BD & BF)

- a) Some more stewards, training held in Whyalla
- b) Track inspections every two years (instead of every year)
  - i. More onus on stewards and clubs to keep things up to scratch
- c) Supp Regs being developed for Come 'n Try and Bring a Mate days (part of the proforma to add onto the end of every meeting if desired)
- d) There are no photographers accredited in SA; paperwork and associated pink vest required to be inside the track
- e) Next years state series
  - i. Very good reason required for a single round
  - ii. KA preference for 3-4
  - iii. Whyalla expected to host a round (track re-surface promise)
- f) What do we want our State Series to be?
  - i. We request a financial review of this years state series; can we financially afford to repeat this in 2018?
  - ii. Prefer single day events, let P-Platers run
  - iii. People don't need prizes to run the state titles! They will do it for the naming rights
  - iv. Don't do big events in Whyalla and Mt Gambier in the same year; splitting the people who are willing to travel once a year. Alternate it (preferably Mt Gambier in summer months)
  - v. Metro round of state series and AKC round not held at the same club (spread the work & profits)
  - vi. Preference: Two round state series (first one at Whyalla) and four round SA Motorsport series

- vii. Consider lump sum payments up front, at a discounted rate (e.g. \$250 up front for a three-round series, or \$100 per event)
- g) Tailem Bend
  - i. Expected to be up and running in 2018 and want to become part of the state association

### 13. General Business (BF)

- a) Dave Sera
  - i. Driver training, suggested 11-13 Oct (next school holidays)
  - ii. No issues raised; BF will progress
- b) Tyres
  - i. Bridgestone tyres don't actually meet homologation standards
  - ii. Noticeable change recently (matt finish vs. gloss finish)
  - iii. Full Throttle magazine stated a different thing to what everyone else is feeling
    - Can we get this information to give to our members who can't get the same performance? And are struggling to keep up, resulting in frustration and waning interest
    - Can we get a copy of the lap times, and the current track record?
    - Statement that the fastest lap after 18 sessions doesn't make sense to the racing community
    - What happens in between race weekends vs. conducting racing over one weekend? What happens when tyres are (appropriately) stored for ~3 weeks between uses?
    - Were there any other adjustments to kart set up, etc.?  
**ACTION:** DN to draft a query to be raised at next week's SKC meeting
- c) KARM
  - i. Concerns discussed around some of the details e.g. muster points
- d) How do we encourage pre-entries??
  - i. Can't do early bird entries for CoA because Supp Regs already done
  - ii. Consider prize for early entries (entries by this date / time)
    - Tyres, kart shop voucher, win their entry back, etc.
- e) Reverse Track
  - i. We aren't currently licensed; but with all of the new tyres / tyre barriers we are working towards having this approved / reinstated
  - ii. More than likely we will pass at next track inspection
- f) State Series
  - i. ~\$10k to be handed out in prizes at end of year dinner
    - Likely handed out to less than a quarter of the licensed members in the state
  - ii. Need to give it back to the lower caliber racers
    - Share it around
  - iii. Need to particularly concentrate on juniors! Keep them in the sport
- g) Grants
  - i. Council grants no go – tied to sporting things that use council properties
    - IWA has a contact that can help us around this
  - ii. State grants maybe (most closed for this year)
  - iii. Fed government best option
  - iv. Need as much info as possible
    - Facility diagrams
    - List of upgrades desired / required

- UniSA student to come in, supervised by AP

**ACTION:** BF to send AP copy of our constitution

- h) Get someone to come and pick up the scrap metal → take anything they like
  - i. Matt Hall will know someone that he uses through his work
- i) Need to start cleaning out tower in preparation for the pending upgrades
- j) Poison weeds
  - i. Jim Hay looking into options for us
- k) Currently it is time consuming and involves multiple people to check who has paid membership and race entry fees

**ACTION:** BJ to look into giving race secretary and membership officer (limited?) access to account to see who can has paid, rather than have to contact BJ each time

#### 14. Meeting Closed (BF)

- a) Meeting closed at 21:49
- b) Next meeting to be held 19:30, 10-Oct-2017, in the Southern Training Centre