



Southern Go Kart Club Inc.

Minutes of the SGKC Committee Meeting

Tuesday 08-Aug-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Ian Watson (IWa)	Membership Secretary
	Mario Storti (MS)	Publicity Officer
	Ian Williams (IWj)	Member
	Rod Clee (RC)	General Committee
	Jarrod Warburton (JW)	Member
Apologies	Steve Nicolson (SN)	Ground Works Manager
	Yvonne Tolmer (YT)	General Committee
	Andrew Penny (AP)	General Committee
Absent	Bevan Delaney (BD)	Vice President
	Gary Owen (GO)	OLT Officer
	Dale Provan (DP)	General Committee

1. Welcome (BF)

- a) Meeting opened at 19:43
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 11-Jul-2017, be accepted as a true and accurate record of the proceedings

Moved: IWi **Seconded:** JW **Carried unanimously**

2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF	Ongoing	14-Mar-2017 31-Aug-2017 31-Oct-2017
14-Feb-2017	More V8 tyres (or similar) required	BF / DN	Partially Complete / Ongoing	14-Mar-2017
14-Feb-2017	Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles	DN	Draft letter updated; to be finalized and sent out	14-Mar-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWa	Complete; waiting for reply	11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS	Work in progress / ongoing	11-Apr-2017
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ	Work in progress	30-Apr-2017
14-Mar-2017	WM email issues to be solved	BF / Jason	Ongoing	9-May-2017
9-May-2017	Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting	BF	Ongoing Grading to occur on race days (for Grade 4s) Review Better Clubs Resource Program	11-May-2017
13-Jun-2017	DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling (look into ability for us to host Bring a Mate / Come 'n Try day)	DN	Outstanding	11-Jul-2017 12-Sep-2017
13-Jun-2017	Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)	BJ / BD / BF	Outstanding	8-Aug-2017
11-Jul-2017	Prepare and send sponsorship letter to National1 Plumbing	DN	Outstanding	8-Aug-2017
11-Jul-2017	Follow up and check potential caretaker	BF	Complete	8-Aug-2017
8-Aug-2017	Send comments re 2018 calendar to members attending SKC meeting	DN		14-Aug-2017
8-Aug-2017	Find out where we got to with the state's tyre testing at SKC meeting	BF		17-Aug-2017

Date Raised	Action	Person	Status / Update	Close Out Date
8-Aug-2017	Email members requesting starter & lights operator (& canteen) for August Club Day	DN		21-Aug-2017
9-May-2017	Investigate adding SecurePay online payment to website for membership payments	MS	Ongoing	31-Aug-2017
13-Jun-2017	Complete KARM Level 1. BF / WM / DN / BD to assist as required.	BJ		31-Aug-2017
8-Aug-2017	Follow up with Ipswich kart club re advertising for Come n' Try	DN		31-Aug-2017
8-Aug-2017	Submit rule change request re Rotax overflow bottles	DN		31-Aug-2017
11-Jul-2017	How are points allocated for people who get the blue and red flag vs. those who crash out on the last lap?	RC		12-Sep-2017
8-Aug-2017	Get written feedback from gun club re caretaker	BF		12-Sep-2017
8-Aug-2017	Contact Melissa Rees and query how we can get a number of Police checks conducted quickly & cheaply for the Karting SA community	DN		31-Aug-2017
8-Aug-2017	Discuss upgrade of Robinson Rd that will be required with road people (current hazard with large trailers)	BF		30-Sep-2017
8-Aug-2017	Prepare proposal for advertising on Facebook (cost / benefit)	MS		10-Oct-2017
9-May-2017	Check fire extinguishers for used by date	WM		31-Dec-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

3. President's Report (BF)

- a) Out-grid Tarp:
 - i. Quote signed and returned
 - ii. Work in progress; probably will have to come back and re-measure
 - iii. Unlikely to be complete in time for City of Adelaide
- b) V8 Tyres
 - i. Stock piling for us; wait until after Sydney round (Aug 18-19) when there is likely enough to warrant shipping
- c) This term school dates from Kings Baptist confirmed; uploaded on website and Facebook
- d) Big drinks fridge broke a couple of weeks ago
 - i. Looking around for substitute (current one ~20years old, ~\$900 fix, ~\$1500 replace, therefore prefer replacement)
- e) Mawson Lakes Hotel
 - i. Close to getting us something in writing re a deal for putting up officials for major events (advertising, rates for competitors, etc. to be confirmed / defined)

4. Secretary's Report (DN)

- a) Answered a couple of emails received requesting more information (on karting & membership)
- b) Received an email from Lee H (KA) requesting if our club would like to be included / considered in planning the 2018 Australian Kart Championship & Pro Tour; replied that we are interested in hosting the 2018 AKC round off of the successful 2016 and 2017 Rotax Pro Tour events

5. Treasurer's Report (BJ)

Account	Jun-17	Aug-17	Change
Every Day	\$4,900	\$1,840	-\$3,060
Payment	\$4,093	\$6,446	\$2,353
Online Saver	\$62,368	\$71,424	\$9,056
Total	\$71,361	\$79,710	\$8,349
Term Deposit 1		\$58,074	
Term Deposit 1		\$62,128	

- a) Income:
 - i. Entries from Cancer Council meeting (Jun-18)
 - ii. Canteen takings (Cancer Council & Round 3 of the SA Kart Championship)
- b) Expenses:
 - i. Rent to be paid in near future
 - ii. Expect to pay remainder of tarp expense in near future

6. Race Secretary's Report (WM)

- a) Upcoming Races: August Club Day
 - i. 7 entries so far, still 3 weeks left
 - Hoping for a few more entries with revised racing format
 - ii. No volunteers so far
 - JW might have one in mind

- iii. Rachel not available for starter
 - Possibly Nick V?
ACTION: DN put an email request to members for a starter & lights
- b) Upcoming Races: City of Adelaide
 - i. Supp Regs complete
 - ii. Will be looking to go for online payment only; collecting cash on the day is not acceptable

7. Membership Secretary's Report (IWa)

- a) Only two or three new members in the last couple of months
- b) Few renewals

8. OLT Officer's Report (GO)

- a) No table reported
- b) BF did one recently; fairly quite though

9. Track Safety Officer's Report (WM)

- a) No issues (no race meets)

10. Ground Works Manager's Report (SN)

- a) Lawns mowed
- b) Gravel traps will need to be done before August club meet → needs someone who can drive the tractor
- c) Tractor battery might need replacing (currently attempting to recharge)

11. Publicity Officer's Report (MS)

- a) Website
 - i. Mobile site still having menu issues. No fix as of yet. Work in progress
 - ii. Driver Hub now integrated with home page (good news it is getting used!)
 - iii. Race meet countdown removed (not much value)
 - iv. Next race meeting now displayed as overlay on slideshow images on home page.
 - v. Additional track closures now added (per BF)
 - vi. Track records now updated (per WM)
 - vii. SecurePay not an option through Wordpress (our website) without an online "store" but vCita is a good alternative; working through details
 - viii. Recommend invest in proper software to be able to do better stuff for print media next year.
- b) Facebook
 - i. Updated as required with Club Meeting, sup regs etc.
 - ii. Produced a promo and post for the Barossa Cadet meeting. We have a greater online reach and everything helps.
 - Also discussed putting up a post for the upcoming Whyalla Night Titles

- iii. Posted request for a starter, scales, volunteers (per WM).
- iv. Contacted Karting SA regarding sharing our posts more regularly to ensure maximum coverage. Agreed to work together where possible.

12. SKC Delegate's Report (BD & BF)

- a) July SKC meeting cancelled

13. General Business (BF)

- a) Officials payments (two-day meetings)
 - i. Plan to put a policy to the state about what they do / don't get
 - ii. CD thinking the same independently (defining a minimum standard)
 - iii. Feeling that there should be a minimum distance (or time) required for reimbursements
 - iv. Wait and see what comes from SKC
- b) Caretaker
 - i. Spoke to gun club; no issues raised, but will need to discuss with their committee. We will be seeking written permission from the gun club if we go down this path
ACTION: BF to get feedback / permission from the gun club in writing
 - ii. If he needed access to e.g. mow lawns, need to organize keys and containers so that he has access to only the required things
 - iii. Need to consider what insurance we need to protect ourselves from him (is this covered by social membership? Even if we ask him to mow lawns?)
 - iv. He will have to do something for us to make it worth our while; need to ask him this (i.e. what he will do) and have it written up and signed
 - v. BJ is against it; feels suspicious
- c) BD thinking about getting the two hand control karts we have fixed up for come and try days
 - i. They are two senior karts with Js on them
 - ii. Does the club look at purchasing a Cadet kart?
 - IWi feels that it should be AKASA that purchases this as it is for the good of the whole karting community
 - iii. Maybe each club can donate what they have got; AKASA to fill in the gaps
 - iv. Issue is not all clubs have space to store them

MOTION: proposal put to AKASA that the state purchases equipment (including karts) to be used at come and try days

Moved: IWi **Seconded:** BJ **Carried unanimously**

- v. DN emailed Ipswich kart club re: Come n' Try / Bring a Mate Days
 - Each has its pros / cons
 - Can't run Cadet at Bring a Mate Days
 - Can only run two karts on track at any one time on Come n' Try days
 - Had over 85 registrations at first event
 - ACTION:** DN to find out what their advertising strategy was
 - Recommends Come n' Try day format (large number of attendees were Cadets). Also didn't get any new members from the Bring a Mate Day (committee felt like most attendees were just there to go for a lap in their mates kart)

- d) We need to raise Robinson road improvement; currently nearly single lane, which will be a real issue when we have lots of (big) trailers coming in for major events
ACTION: BF to query next time in discussions with the roads people
- e) City of Adelaide flyer
 - i. We might have issues attracting interstate racers due to the way the calendar has worked out; they have a number of other events on around the same time (including races with prize money)
 - ii. Flyer to be generated ASAP
- f) MS looking into advertising on Facebook; costs and budget proposal to be tabled at next meeting
ACTION: MS to prepare proposal for advertising on fb (cost / benefit)
- g) Police checks
 - i. AKASA need to think about how to get them done in bulk quickly / cheaply
ACTION: DN to send a note to Melissa regarding this
- h) Technical Rule Change request:
 - i. Rotax overflow bottle requirement not enforced elsewhere; makes it difficult to do so here
ACTION: DN to forward rule change to AKASA; request rule to be removed due to inconsistencies
- i) 2018 Calendar
 - i. Believe that Whyalla have been guaranteed a round (wording unknown)
 - ii. Question Whyalla's tech area; can they feasibly / legally host?
 - iii. IWi: one event state championship (maybe Easter), plus four round state series
 - iv. Plus an abundance of club days!
 - v. Need to ensure the calendar caters for P-platers and lesser experienced racers (more racing available to them)
 - vi. Club meetings more relaxed, less volunteers required, people can volunteer and be pit crew / race
 - vii. We DO NOT want to limit the maximum of 5 per venue (that is all of our usual / major events)
 - viii. YES we should work around the Victorian Country Series; particularly early in the year
 - ix. We want to host the Historic Grand Prix again (first weekend in May? – per 2017)
 - x. We may consider clashing with AKC rounds (SA have few regular competitors)
 - xi. Feeling that there should be a metro round every ~3 weeks, 4 weeks max
ACTION: DN to send these comments to BF / BD / IWi
- j) Where did we get to with the state tyre testing?
ACTION: BF to bring up state tyre testing at next SKC meeting
- k) Government initiative grants available
 - i. Stewards Training Centre?
 - ii. Salisbury council grants available also?
 - iii. IWi: we need to start thinking about capital improvements, possibly separate roles / responsibilities in the committee

14. Meeting Closed (BF)

- a) Meeting closed at 22:02
- b) Next meeting to be held 19:30, 12-Sep-2017, in the Southern Training Centre