



# Southern Go Kart Club Inc.

## **Minutes of the SGKC Committee Meeting**

Tuesday 13-Jun-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
<b>Attendees</b>	Brett Fortanier (BF)	President (Chair)
	Bevan Delaney (BD)	Vice President
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Ian Williams (IW <sub>i</sub> )	Member
	Rod Clee (RC)	General Committee
	Jarrold Warburton (JW)	Member
<b>Apologies</b>	Ian Watson (IW <sub>a</sub> )	Membership Secretary
	Gary Owen (GO)	OLT
	Steve Nicolson (SN)	Ground Works Manager
	Mario Storti (MS)	Publicity Officer
	Yvonne Tolmer (YT)	General Committee
	Dale Provan (DP)	General Committee
<b>Absent</b>		

### 1. Welcome (BF)

- a) Meeting opened at 19:34
- b) Apologies
- c) Acceptance of previous minutes

**MOTION:** that the minutes of the previous SGKC Committee Meeting, held 09-May-2017, be accepted as a true and accurate record of the proceedings

**Moved:** WM      **Seconded:** IW<sub>i</sub>      **Carried unanimously**

### 2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF	Ongoing	<del>14-Mar-2017</del> 31-Aug-2017
14-Feb-2017	More V8 tyres (or similar) required	BF / DN	Partially Complete / Ongoing	14-Mar-2017
14-Feb-2017	Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles	DN	Draft letter prepared; to be finalized and sent out	14-Mar-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Get details for committee vote for tarp repair (i.e. like-for-like quotes from various suppliers; include improvement option = wires / metal & tie-down straps)	WM / BF	Partially Complete / Ongoing	11-Apr-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWA	Complete; waiting for reply	11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS	Work in progress / ongoing	11-Apr-2017
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ	Work in progress	30-Apr-2017
14-Mar-2017	WM & DN email issues to be solved	BF / Jason	Ongoing	9-May-2017
9-May-2017	Discuss issue with licensed / graded officials on Supp Regs at next SKC meeting	BF		11-May-2017
9-May-2017	DN to prepare rule change request submission on behalf of SGKC. BF to review	DN / BF	Abandoned	30-May-2017
9-May-2017	Confirm Kings Baptist dates and provide to MS for website	BF / MS	Complete	13-Jun-2017
9-May-2017	Generate invoice for Kings Baptist	BJ	Complete	13-Jun-2017
9-May-2017	Remove word docs from website (membership form, by laws)	MS	Complete	13-Jun-2017
9-May-2017	Check SGKC constitution for adding to committee outside of AGM	DN	Outstanding	13-Jun-2017
13-Jun-2017	DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling	DN		11-Jul-2017

Date Raised	Action	Person	Status / Update	Close Out Date
13-Jun-2017	Follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)	BJ / BD / BF		8-Aug-2017
9-May-2017	Investigate adding SecurePay to website for membership payments	MS		31-Aug-2017
13-Jun-2017	Complete KARM Level 1. BF / WM / DN / BD to assist as required.	BJ		31-Aug-2017
9-May-2017	Check fire extinguishers for used by date	WM		31-Dec-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

### 3. President's Report (BF)

- a) Totally Wild got in contact with us; segment on go-karting hosted
  - i. Ben Delaney & Nikki Watson interviewed and videoed - thanks to these willing volunteers and parents for assisting / allowing. Good advertising for sport
  - ii. Not sure when it will be aired; TBA
- b) Load of V8 tyres received
  - i. Trucked from Melbourne
  - ii. Thanks to David Bowyer for helping with freight and Garry Kwerk for driving
  - iii. Thanks to BF, SN and Simon Major for coming out to assist with unloading
  - iv. Garry keen to do it again

### 4. Secretary's Report (DN)

- a) No correspondence club related
- b) Some member emails to forward / follow up

### 5. Treasurer's Report (BJ)

Account	May-17	Jun-17	Change
Every Day	\$3,900	\$4,900	\$1,000
Payment	\$2,600	\$4,093	\$1,493
Online Saver	\$64,000	\$62,368	-\$1,632
<b>Total</b>	<b>\$70,500</b>	<b>\$71,361</b>	<b>\$861</b>

- a) Income:
  - i. Race entries for Cancer Council
- b) Expenses:
  - i. Rent paid
  - ii. Electricity bill
- c) Other notes:
  - i. Still working on Pro Tour summary; nearing completion
  - ii. Need to review event charges; can we amend the permit and cost per entry fees to make it a bit clearer / easier to host events for clubs? Make it easier / clearer to forecast breakeven  
**ACTION:** BJ / BD / BF to follow up with AKASA to determine if it is possible to change fee structure to make it a bit clearer / easier for clubs to host races (e.g. higher fixed cost component)

## 6. Race Secretary's Report (WM)

- a) Upcoming Races: Cancer Council
  - i. 72 entries so far
    - Was hoping / expected more
  - ii. YT unavailable for out grid; WM may have to do Clerk of Course from out grid
  - iii. Scales to be swapped between a few dads
  - iv. Couple of entries need to be confirmed for OLT in CMS (possibly conducted with GO)
- b) There was an issue / comment raised on Facebook about Supp Regs being held back
  - i. Issue wasn't a hold up by Dave Harris, it was due to a lack of volunteers & stewards

## 7. Membership Secretary's Report (IWa)

- a) No table reported
- b) Reminder email sent to members for renewal; included request for reason why people not renewing

## 8. OLT Officer's Report (GO)

- a) No report tabled; has been doing some
- b) BF has been doing a couple

## 9. Track Safety Officer's Report (WM)

- a) Nothing of significance to report
- b) Started putting tyres together

## 10. Ground Works Manager's Report (SN)

- a) Mowing conducted
- b) Planning on doing gravel traps before race on weekend; looking ok anyway

- c) Danny Miller & WM sprayed weeds
- d) Tyres collected from North Terrace Tyres

## 11. Publicity Officer's Report (MS)

- a) Prefer update website and Facebook Monday to Friday before 4:30pm where possible (urgent requests outside of these times will be managed as possible)
- b) Facebook
  - i. General correspondence; nothing notable
  - ii. Page being updated as required; Good views on posts & have received positive feedback
- c) Website
  - i. Site updated as required
  - ii. Single lap track video up (one lap, basic graphics)
  - iii. 'Gearing Guide' on Track page (needs checking)
  - iv. Updated membership wording for Cadets & Junior's. Now reads 'Cadet & Junior members must not use the track without the adult member & participant license holder being present' (making it clearer for new members)

## 12. SKC Delegate's Report (BD & BF)

- a) We need to nominate a Member Protection Information Officer (MPIO)
- b) Still wanting a state publicity officer; proposed to split role
  - i. Peter Fritz still acting; happy to keep doing Facebook and website (i.e. Electronic Media Officer)
  - ii. Looking for someone to do Michael Yeo's role (state sponsorship, etc.)
- c) Liam Meegan appointed role of State Officials Coordinator (taken over from RC – thanked for his years of service; echoed in our meeting)
- d) Discussion about seniors approaching minors
  - i. Particularly an issue with U18 participants in senior categories (for both stewards and competitors approaching minors)
  - ii. Vis. in-grid discussion in the heat of the moment with racing incidents
    - In theory, there should be a steward on the in grid...but again...lacking steward volunteers!
    - IWi recommended keeping helmet on until after being weighed (quick and easy solution to protect all involved)
- e) End of year presentation = 25-Nov in Port Adelaide (Alberton Football Club)
- f) Waiting on KA paperwork to get Grade 4 officials on morning of race meet
- g) Discussion on camera and push back bumpers for next year's state titles
  - i. Avoided for last round in 2017
- h) Possibly having live stream for last round of state titles at Bolivar
- i) Discussion on trophies down to 5<sup>th</sup> for Cadets and KA4 Junior Light (for end of year)
- j) Clubs to complete KARM Level 1 ASAP (follow up Craig Denton for questions if required)  
**ACTION:** BJ complete KARM Level 1. BF / WM / DN / BD to assist as required.

## 13. General Business (BF)

- a) Out-grid Tarp
  - i. Quote one: \$14.5k
    - Includes removal and disposal

- Need clarification that it includes installation
- ii. Quote two: \$10.6k
  - cf Andrew Jericho contact (business located near Murray Bridge)
  - Includes ratchets to tie-down (preferred method / option)
  - 15 weeks for supply and install
  - MOTION:** Jackson's Australia quote for replace and installation of new out grid tarp accepted (up to \$11k)
  - Moved: BF                      Seconded: IWi                      Carried unanimously (apart from BD)**
    - Discussed desire to maintain the good condition of the club
  - Quote is out of date; will need to go back to them to see if they will honor their original quote
- b) City of Adelaide
  - i. Advertising needs to start soon
    - DN prepared letter to send to suppliers; some refinements / additional detail required (working with BF / MS)
  - ii. Format traditionally includes qualifying; we may get good feedback from Cancer Council format – wait until after this weekend to determine format
  - iii. Tyre pooling; should we have it for all classes or just feature classes?
  - iv. Details to be confirmed / discussed at future committee meeting
- c) Replacing tyres around track
  - i. Used to use a bobcat to shift tyre bundles
    - JW can operate if required
  - ii. Possibly look at getting forks / tines for tractor (online \$299 + freight (Melbourne))
    - Benefit: cheaper than a forklift & saves having to weight on bobcat
  - iii. Will find out from Paul re bobcat availability
- d) Tyres moved on in-grid (ones blocking roll through)
  - i. People **MUST** move tyres back to where they were
    - Leave it how it is found!
  - ii. Possibly put a reminder on Facebook?
  - iii. **Members are encouraged to say something to other members who are doing the wrong thing**
- e) KA Questions
  - i. How is KA investing in promotions for karting in each state?
  - ii. Especially for the larger (National) events? (we should be aiming to show off these events)
  - iii. There appeared to be limited to no advertising of the Nationals recently held at Monarto in South Australia.
  - iv. A percentage of turnover should be invested in promotion (3% rule of thumb); it is expected that the sport can only benefit from spending money on promotion. How much does KA currently invest in promotion as a percentage of revenue?
  - v. In future can posters be generated to hang in kart shops and at key vantage points around the city? Or a flyer entered in the local paper?
  - vi. Totally Wild has recently filmed a piece on karting (which will air in the coming weeks), but this was initiated by the TV program (not anyone in the karting community).
  - vii. Attracting interested spectators will possibly result in new / additional karters injected into the sport; at the very least it is likely to result in additional profits for the host club as these spectators are likely to spend money in the canteen.

- viii. It appears as though there is minimal promotion of the sport conducted currently; we don't want to see quick segments of already famous drivers in karts, we want to get everyday people off the couch and out at the tracks watching (and ideally in a kart in the Bring a Mate program)
- ix. More karters will result in increased karting profits from a growing pool
- f) BJ looking for canteen helpers at Cancer Council meeting
  - i. Jane Delaney will be there to help
  - ii. IWa will be doing breakfast
- g) "Bring a Mate" day has been raised on Facebook correspondence
  - i. Club will plan / investigate ability to execute at the August Club day  
**ACTION:** DN to determine what is required to host a "Bring a Mate" day; liaise with BF & WM on scheduling

#### 14. Meeting Closed (BF)

- a) Meeting closed at 21:22
- b) Next meeting to be held 19:30, 11-Jul-2017, in the Southern Training Centre