



Southern Go Kart Club Inc.

Minutes of the SGKC Committee Meeting

Tuesday 11-Apr-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Ian Watson (IWa)	Membership Secretary
	Mario Storti (MS)	Publicity Officer
	Darrall Trish (DT)	Ground Works Manager
	Ian Williams (IWj)	Member
	Rod Clee (RC)	General Committee
	Andrew Penny	New member
	Julian Nidwith	Possible new Member
	Baxter Nidwith	Possible new Member
	Yvonne Tolmer (YT)	General Committee
Apologies	Dale Provan (DP)	General Committee
	Steve Nicolson (SN)	General Committee
	Gary Owen (GO)	OLT
Absent	Bevan Delaney (BD)	Vice President

1. Welcome (BF)

- a) Meeting opened at 19:36
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 14-Mar-2017, be accepted as a true and accurate record of the proceedings

Moved: MS Seconded: IWa Carried unanimously

2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
10-Jan-2017	Call Brian to find out details of running a vintage meeting	BF	Complete	14-Mar-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF	Outstanding	14-Mar-2017
14-Feb-2017	More V8 tyres (or similar) required	BF	Partially Complete / Ongoing	14-Mar-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles	DN	Outstanding	14-Mar-2017
14-Mar-2017	Chase up MR for track license	DN	Complete	31-Mar-2017
14-Feb-2017	Get details for committee vote for tarp repair (i.e. like-for-like quotes from various suppliers; include improvement option = wires / metal & tie-down straps)	WM / BF	Partially Complete / Ongoing	11-Apr-2017
14-Feb-2017	Investigate feasibility of having editable pdfs used for our membership forms	MS	Outstanding	11-Apr-2017
14-Feb-2017	Provide media for AKASA (& contact Clint) per email trail from DN	MS	Outstanding	11-Apr-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWa	Outstanding	11-Apr-2017
14-Feb-2017	Reminder about club rules to be emailed to all members	DN	Outstanding	11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS	Work in progress	11-Apr-2017
14-Mar-2017	Determine when / if drop-offs will need repair ahead of next race meet and how (bury tyres?)	DT / BF / WM	Work in progress	11-Apr-2017
14-Mar-2017	Confirm school dates for 2017 (Kings dependent on payment of outstanding invoices); MS to add track closure dates to website	BF / MS	Complete	11-Apr-2017
14-Mar-2017	Ring Rachel to confirm how new wiring, start light, etc. worked in tower for Pro Tour	BF	TBC	11-Apr-2017
14-Mar-2017	Ring Les and Kay O'Connor (per RC / Pro Tour)	BF	TBC	11-Apr-2017
14-Mar-2017	Put mouse traps / poison in tower	DT / WM	TBC	11-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN	Complete (updates required)	11-Apr-2017
14-Mar-2017	Find solution for emails (archive & some emails not going out to everyone)	DN	Partially Complete	11-Apr-2017
10-Jan-2017	Get fire extinguishers inspected (after April, before next race meet = Vintage in May)	WM		30-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ		30-Apr-2017
14-Mar-2017	Fix back fence (where tower was removed); anchor down to stop risk of kart going under	DT / WM		30-Apr-2017
14-Mar-2017	Prepare for track safety grant submission (read fine print)	DN		9-May-2017
14-Mar-2017	WM & DN email issues to be solved	BF		9-May-2017
11-Apr-2017	Find out who owns / controls the club YouTube channel	MS		13-Jun-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting
Ongoing	Email members with renewal forms month before membership lapses	IWa		Monthly

3. President's Report (BF)

- a) Contact with people regarding highway / road upgrade
 - i. Work around our boundary has started
 - ii. Summer Rd will be open for as long as possible (entry will be via St Kilda Rd when it is closed)
- b) Ongoing efforts regarding land next door (IWa, YT, BF chased up without a lot of success yet)
- c) Historic meeting entries open
 - i. Word on the street is there is a bit of interest
 - ii. Para Hills community club presentation on the Sat night

4. Secretary's Report (DN)

- a) Rule changes for 2018 to be submitted by 30 May
 - i. Members can fill out the form and submit it themselves
 - ii. We will consider sending a draft copy of the rule changes to our members asking them to complete their details and submit it
 - iii. IWi recommended best to take to AKASA and get them to submit on the states behalf
 - iv. Will bring up starting lights at next weeks State karting council meeting

MOTION: A rule change proposal is brought to next weeks State Karting Council meeting requesting all clubs to discuss and agree reverting to the 2016 starting procedure; Yellow for warm-up, Off for Imminent Start, Green for Go

Moved: BJ Seconded: BF Carried unanimously

- b) Dominic at North Tce Tyres is trying to source additional tyres for us

5. Treasurer's Report (BJ)

- a) \$1.5k in everyday account
- b) \$1.1k in fund to pay bills
- c) Online saver \$69k
 - o Depleted due to IKD invoice for Pro Tour
- d) No change to term deposits
- e) Everything largely up to date
- f) Waiting on state bill for Pro Tour

6. Race Secretary's Report (WM)

- a) Previous Race Summary: nil
- b) Upcoming Races:
 - i. Vintage
 - Approved Supp Regs on Friday
 - Camping requests received (ok for people to camp)
 - Logistics on the day to be finalized (transponders / CMS, volunteers: unknown if we need scales marshals, lights, etc.)
 - Security Friday and Saturday night organized
 - Volunteer Medical Service will be used (not racing, don't need St John's); will be reimbursed for his time (saving vs. St John's)
 - ii. State Titles
 - Supp Regs to be organized in the coming weeks

7. Membership Secretary's Report (IWa)

- a) 320 all up
- b) 178 racing members
- c) Estimate down 20 vs. last year

8. OLT Officer's Report (GO)

- a) No report tabled
- b) BF handballed a few to GO (who has requested gate cards from WM, so must be doing some)

9. Track Safety Officer's Report (xx)

- a) Drop-offs require fixing
 - i. Possibly consider laying astro-turf to stop people running wide
 - ii. Tyre walls on the edge?
 - iii. Can't leave the holes, safety issue
 - iv. Discussed option of burying tyres
- b) Fix to back a fence a work in progress

10. Ground Works Manager's Report (DT)

- a) IWa knows a guy with a truck and crane to clear scrap metal
- b) Putting old tyres along fence line (visual block, neat and tidy)

11. Publicity Officer's Report (MS)

- a) Facebook
 - i. Basic correspondence, 4800 views of historic
 - ii. Pro Tour video = good job, lots of traffic
 - iii. New site advertised, 3x as much traffic
- b) Website
 - i. Drivers hub: links to common things
 - ii. Race meeting calendar has write up
 - iii. All track closures (schools) documented
- c) YouTube channel
 - ACTION:** MS to find out who owns it / controls it
- d) Draft flyer for City of Adelaide Titles presented
- e) Draft of proposed update to SGKC logo presented (modernized; just an idea)
- f) Update of trophy presentation area discussed; including ability to chop & change the sponsors when photos taken (Lightning karts logo outdated!)

12. SKC Delegate's Report (BD & BF)

- a) Unable to attend previous meeting
- b) IWa not much said
- c) Just before state titles, therefore most of the focus was on this

13. General Business (BF)

- a) Kings Baptist confirmed dates (will be added to website – Tuesday's)
 - i. Money for previous years has come through
 - ii. Price for 2017 will be increased in line with PAC (as we still have facilities to maintain)

- b) Safety Grants
 - i. Due 01-Jul to 24-Aug-2017
 - ii. Unsure why our starting light stopped working
 - iii. Will consider our options for submission; to be discussed at future meetings
- c) WM email still isn't working
 - ACTION:** BF to discuss with Jason (along with DN email access issues)
- d) IWa noted the evidence of poor driving standards
 - i. Pro Tour drop down bumpers appear to be working
 - ii. Wants to push for introduction of push back bumpers ASAP; need to reeducate drivers
 - It is a solution....there isn't anything else on offer today
 - iii. WM noted this requires more volunteers (on outgrid and in grid to inspect push back bumpers)
 - iv. IWa thinks it is officiating; pink slips handed out quickly in Victorian Country Series (however it was noted they have stewards all over the track)
 - RC: but we don't have enough stewards / officials; VIC / NSW have plenty
- e) Membership
 - i. Email reminders need to be sent out prior to their membership running out
 - Discussed setting of expiring dates in system and when reminder emails will be sent out
 - ii. **Members need to submit their completed paperwork to IWa (new members and renewals);** some people are paying BJ directly
 - iii. Send a reminder email with the form attached
 - ACTION:** IWa to come up with a workflow to notify members that their memberships will run out shortly (with membership form attached)

14. Meeting Closed (BF)

- a) Meeting closed at 21:15
- b) Next meeting to be held 19:30, 09-May-2017, in the Southern Training Centre