



# Southern Go Kart Club Inc.

## **Minutes of the SGKC Committee Meeting**

Tuesday 14-Mar-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
<b>Attendees</b>	Brett Fortanier (BF)	President (Chair)
	Bevan Delaney (BD)	Vice President
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Mario Storti (MS)	Publicity Officer
	Darrall Trish	Ground Works Manager
	Ian Williams (IW)	Member
	Rod Clee (RC)	General Committee
	Simon Rees (SR)	Member
	Yvonne Tolmer (YT)	General Committee
<b>Apologies</b>	Steve Nicolson (SN)	General Committee
<b>Absent</b>	Ian Watson (IW)	Membership Secretary
	Gary Owen (GO)	OLT
	Dale Provan (DP)	Member

### 1. Welcome (BF)

- a) Meeting opened at 19:45
- b) Apologies
- c) Acceptance of previous minutes

**MOTION:** that the minutes of the previous SGKC Committee Meeting, held 14-Feb-2017, be accepted as a true and accurate record of the proceedings

**Moved: MS                      Seconded: DN                      Carried unanimously**

### 2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
14-Feb-2017	Find nearby trailer storage options for Rotax Pro Tour	DN	Complete	19-Feb-2017
14-Feb-2017	Itemized line marking quote required	DN	Complete	19-Feb-2017
14-Feb-2017	Update Rotax Pro Tour Credit Card payment fee to \$6 to cover costs	BF	Complete	19-Feb-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Get Brinley to generate a flyer for our event like Round 1 (include our address, plus links to Facebook and website) – OR send template to MS	BF	Complete	19-Feb-2017
14-Feb-2017	Nick Vartzokas maybe available for Rotax Pro Tour steward if contacted	BF / WM	Complete	26-Feb-2017
10-Jan-2017	Call Brian to find out details of running a vintage meeting	BF		14-Mar-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF		14-Mar-2017
14-Feb-2017	More V8 tyres (or similar) required	BF	Partially Complete / Ongoing	14-Mar-2017
14-Feb-2017	Get Facebook to link / point to our website	MS	Complete	14-Mar-2017
14-Feb-2017	Update membership forms online to include a line something along the lines of “Submit your SGKC membership form before applying for your KA license”	MS	Complete	14-Mar-2017
14-Feb-2017	Add all SGKC race dates to the website	MS	Complete	14-Mar-2017
14-Feb-2017	Get a copy of Monarto’s submission for the starting light	DN	Complete	14-Mar-2017
14-Feb-2017	Email tyre / engine suppliers requesting sponsorship for City of Adelaide Titles	DN	Outstanding	14-Mar-2017
14-Mar-2017	Chase up MR for track license	DN		31-Mar-2017
14-Feb-2017	Get details for committee vote for tarp repair (i.e. like-for-like quotes from various suppliers; include improvement option = wires / metal & tie-down straps)	WM / BF	Partially Complete / Ongoing	11-Apr-2017
14-Feb-2017	Investigate feasibility of having editable pdfs used for our membership forms	MS		11-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Provide media for AKASA (& contact Clint) per email trail from DN	MS		11-Apr-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWA		11-Apr-2017
14-Feb-2017	Reminder about club rules to be emailed to all members	DN		11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS		11-Apr-2017
14-Mar-2017	Determine when / if drop-offs will need repair ahead of next race meet and how (bury tyres?)	DT / BF / WM		11-Apr-2017
14-Mar-2017	Confirm school dates for 2017 (Kings dependent on payment of outstanding invoices); MS to add track closure dates to website	BF / MS		11-Apr-2017
14-Mar-2017	Ring Rachel to confirm how new wiring, start light, etc. worked in tower for Pro Tour	BF		11-Apr-2017
14-Mar-2017	Ring Les and Kay O'Connor (per RC / Pro Tour)	BF		11-Apr-2017
14-Mar-2017	Put mouse traps / poison in tower	DT / WM		11-Apr-2017
14-Mar-2017	Develop a volunteer / steward roster / template to help fill positions throughout the day	DN		11-Apr-2017
14-Mar-2017	Find solution for emails (archive & some emails not going out to everyone)	DN		11-Apr-2017
10-Jan-2017	Get fire extinguishers inspected (after April, before next race meet = Vintage in May)	WM		30-Apr-2017
14-Mar-2017	Get full profit-and-loss statement compiled for Rotax Pro Tour	BJ		30-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Mar-2017	Fix back fence (where tower was removed); anchor down to stop risk of kart going under	DT / WM		30-Apr-2017
14-Mar-2017	Prepare for track safety grant submission (read fine print)	DN		9-May-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting

### 3. President's Report (BF)

- a) Rotax Pro Tour held
  - i. Track work prior (tyres replaced, lines repainted, etc. etc.)
  - ii. HUGE thanks to WM in particular, as well as SN, DT, DP, plus others
  - iii. SGKC received high commendations for a terrific event from Craig Denton as well as IKD (Brinley)
    - Big effort in the weeks leading up to event hasn't gone unnoticed
  - iv. Craig Denton requests a full profit-and-loss statement / spreadsheet to be prepared; will take it to KA to ensure that it is worth the effort the club has put in
    - Comments around the table: currently the reward doesn't match the effort
- b) Schools dates yet to be confirmed for 2017 (PAC & Kings Baptist)
  - i. Chasing outstanding monies from Kings Baptist (2017 usage will be dependent on payment)
    - **ACTION:** BF to confirm dates for schools use, provide to MS to put on website
- c) Tarp quote received
  - i. ~\$10.5k including installation (~\$5-6k cheaper than previous install quote)
  - ii. Need to confirm go forward (possible claim on insurance)

### 4. Secretary's Report (DN)

- a) Track safety grants open
  - **ACTION:** DN to read fine print regarding submissions
- b) Two emails received from members regarding track closure for Rotax Pro Tour
  - i. Committee understands the point the members have made
  - ii. Reason for hosting these events is two fold:
    - SGKC stands to make a profit from this event, which ultimately benefits members (gives us funds to upgrade the facilities, avoid increasing fees, etc.)
    - Gives SGKC visibility to the National Body (i.e. KA), which should be looked upon favourably when it comes to submitting for support (safety grants, sponsorship, etc.)

## 5. Treasurer's Report (BJ)

- a) Good having credit card payments for race entries
- b) IKD (Rotax Pro Tour) costs yet to come out
- c) Current balances:
  - o \$12.9k in everyday account (recent boost from race entries)
  - o \$0.9k in fund to pay bills
  - o ~\$74k online saver (expecting to be depleted once we pay Pro Tour invoices)
  - o Term deposits: ~\$57k & ~\$60k (rolls over every 3months)
- d) Required to prepare a full profit-and-loss summary for the Rotax Pro Tour event (for Craig Denton)  
**ACTION:** BJ to prepare full profit-and-loss statement for Rotax Pro Tour
- e) Canteen profit looks good (estimated ~\$6k for event)

## 6. Race Secretary's Report (WM)

- a) Previous Race Summary:
  - i. Rotax Pro Tour
    - 138 entries (+13 more than last year)
    - Require a greater number of volunteers for all race meetings going forward; we are looking to our members to put their hands up and help out!

## 7. Membership Secretary's Report (IWa)

- a) No report tabled

## 8. OLT Officer's Report (GO)

- a) No table reported
- b) Assumed GO did one per MS experience at the track with new member

## 9. Track Safety Officer's Report (xx)

- a) Fence across back too loose (where tower was taken down). Needs to be tightened up / anchored down to stop risk of kart going under  
**ACTION:** DT / WM to organize fix for fence ahead of next race meet

## 10. Ground Works Manager's Report (DT)

- a) More helpers required, especially for big events (Nationals)
- b) Will possibly trial holding short working bees during the week (particularly during daylight hours); get people to come and help for a couple of hours (no one is showing up on weekends)
- c) Some drop offs affected from Rotax Pro Tour and rain; some will need repair
  - i. Possibly try burying tyres e.g. Portland, Puckapunyal, etc.  
**ACTION:** DT / BF / WM determine when / if drop-offs will need repair prior to next race meet and how best to conduct (bury tyres)

## 11. Publicity Officer's Report (MS)

- a) Facebook messages answered; additional KT class requests, reply "more than welcome to come out to our club days"
- b) Lots of work conducted on the website: layout and colour scheme, Facebook link (and vice-versa), race meet calendar with link to Supp Regs or AKASA page, committee meeting dates and minutes, track page, videos, lap records, links to KA getting started videos, note for members to join club before applying for license (per action item), contacts section updated, revamped for mobile use (but recommended the computer version as it doesn't look as good)
- c) Working on: interactive map, getting GoPro footage edited for track laps,  
**ACTION:** MS to ensure website is pushed from Facebook
- d) "Nearly done...afterwards it will be just maintenance"
- e) Message board is an ancient item, not utilized for some time (people using AKASA message board these days & Facebook), therefore exclude from SGKC web page
- f) The committee thanked MS for all the time and effort he was putting in! Website looks fantastic
- g) Vintage poster created
- h) Live updates provided on Facebook during Rotax Pro Tour event (while volunteering)
- i) Todd Hazelwood BBQ went well; well-advertised / shared on various Facebook websites (KA, etc.); well received by all (kids got to interact with Todd)

## 12. SKC Delegate's Report (BD & BF)

- a) Minutes issued quickly after meetings (unofficial until signed); SGKC consider doing the same?
- b) MPIO may be requested for each club, or a single one for the state? (i.e. disputes / harassment focal point)
- c) AKASA looking to reintroduce end of year dinner; Clubs to discuss end of year trophy presentation
- d) Drop down bumpers at Newcastle
- e) GKCSA request upgrade to safety grant
- f) Random draw for tyres at state champs
- g) SGKC track license issued  
**ACTION:** DN to follow up
- h) Clipsal sponsor Whyalla night titles
- i) Craig Denton letter re Cadet 12 tyre management for state titles
- j) AKASA constitution will be tidied up
- k) New steward from V8 Utes coming
- l) Fathers required on track for junior racing
- m) State champ finances managed by AKASA, not clubs

## 13. General Business (BF)

- a) Lots of mess to tidy up post Rotax Pro Tour
- b) There was a number of people practicing on Monday
- c) **ACTION:** BF ring Rachel, confirm how new wiring, start lights, etc. went
- d) **ACTION:** BF to contact Les and Kay O'Connor
- e) Mouse poison / traps required for the tower (mice seen; WM volunteered three "traps")  
**ACTION:** DT / WM get mouse traps / poison for tower

- f) IWi thanked WM for all his effort to get the Rotax Pro Tour event executed
  - i. All in attendance echoed
- g) Need to find officials & volunteers ASAP (**members take note...otherwise we can't hold events!!!**)
  - i. Maybe need to offer incentive to members to volunteer and steward
    - People need to practice at local / smaller meetings before big events (Nationals)
  - ii. CAMS way: competitors gifted basic officials license (with their competition license)
  - iii. People need not worry about having to enforce the rules amongst their fellow racers
  - iv. It has become so dire, we are almost having to force people to do it
    - Can't force by taking something away
    - Club will consider giving a discount on membership or race entries for volunteering (first in best dressed for each event held)
    - Need more volunteers: need to be able to implement a rotating roster on race days to relieve people, give people a break, mix it up, etc.
    - Club will consider giving a discount on membership or race entries for volunteering (first in best dressed for each event held)
      - Will try offering something for the next club day

**ACTION:** DN to come up with a template that can be used to fill out for volunteers / stewards
- h) **ACTION:** DN to follow up email issues (archive, not making it through to some people)
- i) Members take note...classes only get up when you enter!
  - i. This applies to all age groups and weights
- j) Rules for championships needs to be reviewed / updated
  - i. E.g. red flag and parc ferme (area isn't big enough to house two or more classes; how should classes be sent out?)
- k) Karts at track on Monday without numbers
  - i. One number on Nassau panel ok for practice only (minimum requirements)

## 14. Meeting Closed (BF)

- a) Meeting closed at 21:33
- b) Next meeting to be held 19:30, 11-Apr-2017, in the Southern Training Centre