



Southern Go Kart Club Inc.

Minutes of the SGKC Committee Meeting

Tuesday 14-Feb-2017, 19:30

Southern Training Centre, Lot 5 Summer Rd, Bolivar

	Name	Position
Attendees	Brett Fortanier (BF)	President (Chair)
	Beckie Jones (BJ)	Treasurer
	Darren Nicolson (DN)	Secretary
	Warren Mitchell (WM)	Race Secretary
	Ian Watson (IWa)	Membership Secretary
	Mario Storti (MS)	Publicity Officer
	Darrall Trish (DT)	Ground Works Manager
	Dale Provan (DP)	Member
	Rod Clee (RC)	General Committee
	Steve Nicolson (SN)	General Committee
	Liam Meegan	Rotax Pro Tour Rep
	Yvonne Tolmer (YT)	Member
	Nathan Culley	Member
	Matt Clark	Upcoming Member
Apologies		
Absent	Bevan Delaney (BD)	Vice President
	Gary Owen (GO)	OLT

1. Welcome (BF)

- a) Meeting opened at 19:39
- b) Apologies
- c) Acceptance of previous minutes

MOTION: that the minutes of the previous SGKC Committee Meeting, held 10-Jan-2017, be accepted as a true and accurate record of the proceedings

Moved: MS Seconded: DP Carried unanimously

2. Review Action Items (BF)

- a) Action item table was reviewed and updated

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Update details of the proposed Club Championship rules on the previous minutes	DN	Done	17-Jan-2017
10-Jan-2017	Have previous minutes uploaded to the website & emailed to members	DN	Email complete Website incomplete	25-Jan-2017

Date Raised	Action	Person	Status / Update	Close Out Date
10-Jan-2017	Email to members (similar to proposed Facebook post): Request for volunteers for Australia Day: Canteen, Lights, Quad. Also seek nominations for the State President	DN	Complete	25-Jan-2017
10-Jan-2017	Email letter to offending committee member	DN	Complete	25-Jan-2017
10-Jan-2017	Organise quote for track sealing and painting (target PM 12-Jan to tie in with Tarp repair inspection)	BF	Complete Follow up re itemized quote	11-Jan-2017
10-Jan-2017	Create Facebook post answering common questions for the Australia Day Classic	MS	Complete	21-Jan-2017
10-Jan-2017	Call in some favours to run the canteen for the Australia Day Classic	BF	Complete	29-Jan-2017
10-Jan-2017	Provide updated committee details to MR	DN	Outstanding	14-Feb-2017
10-Jan-2017	Get quotes for in-grid tarp repair and replacement for vote at next committee meeting	WM	Partially Complete	14-Feb-2017
10-Jan-2017	Let IKD know of Pro Tour Practice details	BF	Complete	14-Feb-2017
10-Jan-2017	Contact truck parking lot about possible kart storage for Pro Tour	WM	Complete	14-Feb-2017
14-Feb-2017	Find nearby trailer storage options for Rotax Pro Tour	DN		19-Feb-2017
14-Feb-2017	Itemized line marking quote required	DN		19-Feb-2017
14-Feb-2017	Update Rotax Pro Tour Credit Card payment fee to \$6 to cover costs	BF		19-Feb-2017
14-Feb-2017	Get Brinley to generate a flyer for our event like Round 1 (include our address, plus links to Facebook and website) – OR send template to MS	BF		19-Feb-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Nick Vartzokas maybe available for Rotax Pro Tour steward if contacted	BF / WM		26-Feb-2017
10-Jan-2017	Call Brian to find out details of running a vintage meeting	BF		14-Mar-2017
10-Jan-2017	Confirm details and quote of security system improvements	BF		14-Mar-2017
14-Feb-2017	More V8 tyres (or similar) required	BF		14-Mar-2017
14-Feb-2017	Get Facebook to link / point to our website	MS		14-Mar-2017
14-Feb-2017	Update membership forms online to include a line something along the lines of "Submit your SGKC membership form before applying for your KA license"	MS		14-Mar-2017
14-Feb-2017	Add all SGKC race dates to the website	MS		14-Mar-2017
14-Feb-2017	Get a copy of Monarto's submission for the starting light	DN		14-Mar-2017
14-Feb-2017	Email tyre suppliers requesting sponsorship for City of Adelaide Titles	DN		14-Mar-2017
14-Feb-2017	Get details for committee vote for tarp repair (i.e. like-for-like quotes from various suppliers; include improvement option = wires / metal & tie-down straps)	WM / BF		11-Apr-2017
14-Feb-2017	Investigate feasibility of having editable pdfs used for our membership forms	MS		11-Apr-2017
14-Feb-2017	Provide media for AKASA (& contact Clint) per email trail from DN	MS		11-Apr-2017
14-Feb-2017	Contact Bethany Simpson for kart videos for AKASA media	BJ / NWA		11-Apr-2017

Date Raised	Action	Person	Status / Update	Close Out Date
14-Feb-2017	Reminder about club rules to be emailed to all members	DN		11-Apr-2017
14-Feb-2017	Generate flyer (A5 or DL size) for City of Adelaide to take interstate	MS		11-Apr-2017
10-Jan-2017	Get fire extinguishers inspected (after April, before next race meet = Vintage in May)	WM		30-Apr-2017
Ongoing	Have previous minutes uploaded to the website & emailed to members	DN		Within 1 week of committee meeting

3. President's Report (BF)

- a) Australia Day Classic held
 - i. Big thanks to all officials and volunteers
 - ii. Hot day!
- b) Track inspection conducted
 - i. WM, DT, SN working through list
- c) Pro Tour
 - i. Ongoing engagement with IKD
- d) Jason P currently working through re-wiring, communications, etc. in tower
 - i. IWa wants to have "non-wireless" solution (Plan B)
 - Suppliers moving away from wireless methods
 - WM → only person that knows there is an issue is the starter
 - RC says that in practice it hasn't proven to be the case...sometimes the delay is too late (karts passed the finish line it goes green)
 - BF → stuck with what we have got unless we do something in the next week
 - IWa → Barossa has a hard wired one we could borrow
 - Pro Tour will be using the KA system (i.e. as per the rule book)
 - New aerial to be trialed this weekend
- e) Half the AC in the club rooms not working
 - i. Getting onto repairs / quotes
 - ii. May be able to get covered through insurance
- f) Two fridges have let go
 - i. Issued a call on Facebook; looked at over weekend
- g) Insurance claim may be possible for AC, fridges, tarp
 - i. Email from insurers sent to Beckie with extensive list of required details
 - ii. Insurers recommended we act as uninsured for now (i.e. move forward), then claim afterwards
- h) Tarp can't be repaired by Pro Tour
 - i. \$7.5k quote from AAA tarps (same guy fixed it last time)
 - ii. Verbal quote from Adelaide tarps ~\$6.8k
 - iii. WM / BF following up quotes to get a like-for-like comparison
 - Slight modification to existing design likely to result in extended life (i.e. wire / metal stitched in, tie-down straps)

ACTION: BF / WM to get details for committee vote for tarp repair (i.e. like-for-like quotes from various suppliers; include improvement option = wires / metal & tie-down straps)

4. Secretary's Report (DN)

- a) Need to have minutes added to website
ACTION: Dazz follow up with MS and/or BF/JP
- b) Need to get copy of 2016 AGM notes from previous secretary
 - i. Subsequently update Melissa Rees
- c) Follow up email regarding trailer storage for Rotax Pro Tour
ACTION: Dazz find some nearby solution(s)

5. Treasurer's Report (BJ)

- a) Income =
 - o Memberships = \$14k
 - o Race Entries = \$7.6k
- b) Expenses =
 - o Trophies = \$7k
 - o Rent = \$10.7k
 - o Grounds / maintenance = \$4.9k
- c) Net loss = -\$6k

6. Race Secretary's Report (WM)

- a) Previous Race Summary:
 - i. ADC
 - 87 entries
 - Format: CMS wouldn't allow for the way that we wanted to run it, resulted in changes on the day and some drivers unhappy
 - One round was cancelled
 - Very hot day
- b) Upcoming Races:
 - i. Pro Tour
 - Stewards
 - People currently listed (unsure if they have been asked / are available)
 - o We will have to cover some expenses
 - DP & SN to help out Thurs and Fri (pit allocation and official practice)
 - Officials to be present Friday
 - YT & BF on out grid
 - WM maybe a steward (or assistant clerk of course)
 - Required positions (volunteers sought):
 - Grid marshals
 - Quad bike (Fri-Sun)
 - Lights (Fri-Sun)
 - Canteen (Fri-Sun)
 - Tyre scanners (on entry to in grid)

- Need three on out grid to monitor new push back system
- Someone to work CMS in the tower
- IWA recommends to have a sheet with people to slot in for a couple of hours here and there
- MS on scales Sat & Sun; possibly available Fri arvo (otherwise DP & SN will fill in)
- Practice weekends prior (25-26 Feb and Clipsal)
 - Track won't be closed for Feb practice session
 - Club members tied up with Clipsal...will be looking for volunteers to help with running Rotax practice
 - \$50 per day per driver
 - BJ → recommend getting a sticker to put on kart as proof
- Parking
 - Truck parking spot not recommended; no one there, gates wide open...not really secure!
 - We can't offer it (onsite security Thurs, Fri and Sat nights only)
ACTION: DN to follow up with U-store it in Parafield (and others?)
- Change credit card fee to \$6 to cover costs
ACTION: BF to update Brinley
- Top 5 shoot out for 1 class (rotates for each round)
 - Think our round is Rotax Heavy
 - Needs to be set up in CMS before the event
- **ACTION:** BF to ask Brinley to come up with flyer like the one used for Round 1
 - Include our address at least, plus Facebook and website
 - Or send template to MS and let him tweak it
- Liam happy to help out
 - PA system will be checked first thing Friday morning
- YT: Nick Vartzokas may come and help if we get in touch with him
ACTION: BF / WM get in touch

7. Membership Secretary's Report (IWA)

- a) 170 active members
 - i. Down ~20-30 from last year
 - ii. Likely due to the lack of meetings in the first half of the year
- b) Lots of the new members are vintage members

8. OLT Officer's Report (GO)

- a) Gary completed at least two recently (two new members at meeting)

9. Track Safety Officer's Report (xx)

- a) Craig Denton came up with a list of 11 improvements
- b) Graham Jensen came up with a list of 13 improvements
- c) Lots of work already conducted by WM, SN & DT (thank you!)
- d) Some outstanding jobs ongoing

- i. Largely uncontrol; no at risk items flagged
- e) We as a club need to look at KARM
 - i. Beckie action
 - ii. Will need to do it for major race meets; estimated it will take an hour to go through it
- f) Line marking
ACTION: DN to follow up for itemized quote
- g) More V8 tyres (or similar) required
ACTION: BF to follow up

10. Ground Works Manager's Report (DT)

- a) Lots of jobs conducted in the hot weather
 - i. BF → looks good, thank you DT, WM & SN
 - ii. Few more left to do
- b) Drop offs look good; will have to wait and see how long they last
- c) Next scheduled working bee: Sunday 19-Feb-2017
 - i. Jobs to be conducted:
 - New aerial for start light
 - Install new AC in steward's room
 - New frame for lap board on back straight
 - Surface spray / kill spiders, clean up webs
 - Clean up toilets
 - General cleanup of ground
 - If Danny can get a skip get rid of scrap lying around
 - BF to speak to Danny
- d) Other jobs that need to be completed:
 - TBA

11. Publicity Officer's Report (MS)

- a) Has access to our website; updating and correcting, committee meeting dates listed
 - i. In a learning process (doing well, thanks MS keep it up!)
 - ii. Number of improvements proposed (BJ entrusts Mario to make all the improvements), including:
 - Gallery for each meeting
 - Section for minutes
 - Track info / interactive map
 - Lap records
 - Etc.
- b) Kart sport news story created and posted
- c) BJ → get Facebook to point to our website
ACTION: MS to link website and Facebook
- d) Minimal correspondence through Facebook recently
 - i. Note all KTs welcome at club races
- e) Desired to have editable pdfs for membership forms and sent directly to IWa
ACTION: MS to follow up
- f) New members; issue with forms asking for license numbers which aren't issued until you are a member of a club

- i. Solution: join SGKC first, then go through the KA process (or do it in parallel / at the same time)
ACTION: MS to update the membership form online to include a line something along the lines of "Submit your SGKC membership form before applying for your KA license"
- g) **ACTION:** MS to add all race meets to website

12. SKC Delegate's Report (~~BD~~ & BF)

- a) AKASA looking for videos / pics from all clubs
 - i. Clint ok for us to use his material, just wants his name on it
ACTION: MS to follow up emails
 - ii. Bethany Simpson has good videos available
ACTION: BJ / N Watson to get in touch
- b) Various homologation updates (emailed out to our members already)
- c) Steve Oliver removed from social media position; Peter Fritz temporarily sitting in place; seeking permanent replacement
- d) ~\$96k in bank
- e) Safety grants still open
 - i. MR suggested we put in for new start lights per Monarto (hard wired version preferred per 3.d.i)
 - Original quote has gone up (Monarto unhappy)
ACTION: DN to get a copy of Monarto's submission
- f) State champ sponsors
 - i. Fitness to Podium onboard for state titles sponsorship
 - ii. Confirmation from Clipsal
 - iii. KA putting in some funding
- g) State regs updated (already emailed to our members)
- h) Bolivar vintage meeting approved (May 5-7)
 - i. We will run the event how Mt Gambier do

13. General Business (BF)

- a) Line marking & track sealing (cracks) quote received (\$15k)
 - i. Revised quote requested for itemised quote (line marking only), waiting response
 - ii. Brett speaking to Action line marking, plus a few others also
 - iii. Old lines need to be worked on (SN attempted to grind them without success)
- b) Considering putting astro turf down when the track is closed in the lead up to Rotax
 - i. Or same day as line marking
- c) Boom lift required to erect aerial (for starting lights) & remove old AC
- d) QLD guy came and camped for the ADC
 - i. Thank you note sent to WM; promoted treatment of interstate and new members!
- e) Recycling collected, \$300+ back to the club. Thanks WM for doing the dirty work and making the club money!
- f) **ACTION:** DN reminder about club rules to be sent to all members
- g) Big Chef hire: weekend hire of truck and loader for the price of Sat only (~\$1200 incl fuel)
 - i. Plan to move dirt mounds down to turn 1 to make a viewing area

- ii. Issue is doing it when people are practicing
 - iii. Will do it this weekend if they can accommodate
- h) Emails working for all apart from WM (Jason P following up)
- i) IWA wants to have a brochure / flyer for City of Adelaide to take interstate (drumming up support)
ACTION: MS to come up with something (A5 or DL size)
 - i. Need to get onto tyre suppliers and sponsors early to make sure they haven't given away all of their promo gear
ACTION: DN to send tyre suppliers an email
- j) WM deactivating cards
 - i. Recommend following up lapsed members before they expire

14. Meeting Closed (BF)

- a) Meeting closed at 21:35
- b) Next meeting to be held 19:30, 14-Mar-2017, in the Southern Training Centre